



**CITY OF SAINT PAUL  
MUNICIPAL UTILITIES  
APPLICATION FOR SERVICE**

Please Check One: Residential \_\_\_\_\_ Commercial \_\_\_\_\_

Type of Service: Electrical \_\_\_\_\_ Other Service(s); specify \_\_\_\_\_  
(fuel, gas, work order, etc)

New Customer: \_\_\_\_\_ Previous Customer: \_\_\_\_\_ Previous Acct No. (if known): \_\_\_\_\_

Applicant's Name:	Date of Application:
Service Address: (House Number/Location)	Email Address:
Mailing/Billing Address:	Daytime Phone or Message Phone Number:
	Home Phone Number:
Applicant's Employer:	Landlord (Owner's) Name:
Applicant's Driver's License or State ID Number:	Landlord (Owner's) Mailing Address:
Applicant's Social Security Number: -- --	
Co-applicant: (If applicable)	Landlord (Owner's) Phone Number:
Required deposit amount. (Electric customers only) <b>\$300.00</b>	Deposit options: Pay in full upon signing or ask the A/R clerk to charge your new account directly, with the understanding that payment will be due, in full, with your first billing.

The applicant, whose signature appears below, herein called the Customer, hereby makes application to the City, for service(s), and agrees to accept such service(s), and to pay for same as bills are rendered in accordance with applicable rates, rules and regulations now or hereafter in effect. When accepted by the City, as indicated by the commencement of service, this application shall constitute the sole and only contract between Customer and City for the service(s) herein applied for, unless special written agreement is executed. Rate schedules, rules and regulations are on file within the finance department at City Hall, and are subject to inspection during business hours.

It is hereby understood that monies deposited with the City as security for the payment for service(s) under the agreement shall be refunded to the customer when the services have been disconnected and all obligations of the customer to the City, for this and any other services, have been satisfied or after (24) months of service with no disconnect for non payment, no returned checks, no declined credit card payments and no more than one (1) final notice. The Customer also agrees that any refunds due the Customer from the City for any other services may be applied to any past due invoices at the sole discretion of the City. In cases where a previous customer is applying for service, the City reserves the right to waive the deposit requirement if the previous customer left in good standing.

Applicant hereby agrees that any unpaid charges for prior utility service to this meter or for any services to applicant in any other location will be transferred to the location of this application or any other location of applicant in the future. The transfer will constitute a valid charge and obligation against applicant at the transferred location. Applicant expressly agrees that refusal to pay such a transferred bill is sufficient grounds for termination of service at the applicant's current or future service location.

The Customer understands that they are responsible for all unpaid charges, whether a lien has been filed or no and consent to payment of all reasonable attorney and collection fees that may be incurred by the City in collecting said past due charges.

The Customer further understands that, in the event of electric utility termination, the landlord (owner) will be notified prior to disconnection of utility service.

I hereby apply to the City of Saint Paul for service, as requested, all to be rendered in accordance with the terms and conditions above.

*I hereby declare that the information provided is true, accurate, and completed to the best of my knowledge and belief, and is voluntarily submitted for the purpose of receiving service(s). It is understood that upon presentation this application becomes the property of the City of Saint Paul. I also certify that I am eighteen (18) years of age or older.*

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Finance Clerk Signature

\_\_\_\_\_  
Date

**\*\*\*\*\*Finance Department Use Only\*\*\*\*\***

Effective date of service:	
Meter reading done on: (if applicable)	
Customer Account Number:	
Date deposit received or invoiced:	
Account reactivation; Fin Dir Signature/Approval:	