

MINUTES  
CITY COUNCIL MEETING  
NOVEMBER 1, 2018-NOVEMBER 2, 2018

The meeting was called to order by Mayor Jacob Mercurief at 3:02 PM. Councilmembers present were Richard Warner, Robert Owens, Jason Bourdukofsky, Raymond Melovidov, Daniel Porath and Dimitri Zacharof. A quorum was established. The meeting was broadcast on KUHB.

CALL TO ORDER

Clmbr Bourdukofsky move to approve the agenda, seconded by Clmbr Melovidov. Mayor Mercurief, after discussion with the City Manager and City Clerk, moved to delete items E and F under New Business, seconded by Clmbr Bourdukofsky. Motion carried by voice vote.

AGENDA  
APPROVED

Clmbr Zacharof moved to approve the minutes of the meeting held June 7, 2018, seconded by Clmbr Bourdukofsky. There were two typographical errors, then the motion carried by voice vote.

06/07/2018  
MINUTES  
APPROVED

Clmbr Bourdukofsky moved to approve the minutes of the meeting held October 4, 2018, seconded by Clmbr Zacharof. There were no additions or corrections; the motion carried by voice vote.

10/04/2018  
MINUTES  
APPROVED

Mayor Mercurief gave his report: He met with Senators and Congressional staff in Washington D.C in June 2018 regarding Water Resources Development Act. They also discussed the United State Army Corps of Engineers cost share issues. During the months of May to June they have taken out over \$100,000.00 that was said the City of Saint Paul owes for the Harbor Improvement project. The meetings went well and helped move things along in the cost share issue.

MAYOR'S REPORT

Mgr Zavadil gave his report: After the Congress passed the Water Resources Development Act it reverted to the 90/10 which the City already paid the 10%. The corps must have enacting guidance rules, they are working on that right now; that will outline how they are doing to wipe that debt off the books and return the money that was collected from the Treasury from the Federal Agency payments on their utility accounts. Mateo Paz-Soldan, being in D.C, helped navigate that process to get this changed. Stephanie and Mgr Zavadil will work with Altman Rogers another firm to figure out how to put into the budget and where that will be within the Audit. Currently the City is on hold with the 2017 audit due to the \$10.5 million going into the audit and it would make the finances look bad. Predicting it will be sometime in June or July 2019 that this will be fully resolved. • Mgr Zavadil, President Philemonoff and Mayor Mercurief met with the RAVN President/CEO Dave Pflieger and some other staff, the plan is to operate as two separate companies for at least 24 months. RAVN is committed to certifying the Dash 8 to start flying to St. Paul. RAVN is interested in applying for a subsidy which we would go through the Essential Air Service bid again. The proposal will be written so that RAVN will be the ones eligible to hopefully disqualify others that may bid. In discussions with the state for airport certification.

CITY MANAGER  
REPORT

Clmbr Zacharof would like to know who oversees the recertification cost. Mgr Zavadil stated that the State is responsible for the airport. The plan is that the State would cover the initial cost and some of the equipment and the training comes from Federal funds with FAA that they get from taxes on international flights and that goes into a pool of funds. FAA would have to do the final certification for the runway. For the ongoing maintenance and operation costs they're looking at the Sand Point model which there would be a landing fee. RAVN stated that most airlines are opposed to this since they see it as a tax. If airport certification is needed there are two routes that can happen. One is the state will just do it, however they're not to in favor of this. They could put it out to contract, or the City can take it on. When that time comes this will be evaluated, it will need to make financial sense for the City and the State. There would be training opportunities for airport fire and rescue for local individuals. The cost would be covered either but the city or whoever holds the contract. • Mayor Mercurief commented on the last meeting when Clmbr Zacharof brought up Mgr Zavadil serving as a reserve Officer. There is nothing in the contract that says he cannot serve. The legal council stated that there is nothing that stops Mgr Zavadil from serving since has gone through the VPSO academy.

Simeon Swetzof Jr. gave the Fisheries report: There are ongoing issues with fisheries and he hopes the funding for Mateo and himself to keep attending the NPFMC is still in the budget. He continues to attend the NPFMC meetings and advocate for the community on the fishery issues. This issue that he is talking about today will probably continue to go on for a minimum of 3 years. Abundance Based Management on halibut: The current fixed yield-based halibut PSC caps are inconsistent with management of the directed halibut fisheries and Council management of groundfish fisheries, which are managed based on abundance. When halibut abundance declines, PSC becomes a larger proportion of total halibut removals and thereby further reduces the proportion and amount of halibut available for harvest in directed halibut fisheries. Conversely, if halibut abundance increases, halibut PSC limits could be unnecessarily constraining. The Council is considering linking PSC limits to halibut abundance to provide a responsive management approach at varying levels of halibut abundance. The Council is considering abundance-based PSC limits to control total halibut mortality, particularly at low levels of abundance. Abundance-based PSC limits also could provide an opportunity for the directed halibut fishery and protect the halibut spawning stock biomass. The Council recognizes that abundance-based halibut PSC limits may increase and decrease with changes in halibut abundance. Clmbr Melovidov suggested the City of Saint Paul purchase a gift for Mateo to present to him while he is in St. Paul. The council agrees and will look for local art to purchase. Simeon is working on getting on the NPFMC committee. Clmbr Bourdukofsky made a motion to write a letter of support for Simeon. Seconded by Clmbr Melovidov. Motion carried by voice vote.

FISHERIES REPORT

Chief Lamblez gave his report: Officer Sam George has resigned his position and left St. Paul in September. Officer Dobbs was hired in September and arrived in St. Paul on September 28, 2018. Andronika Emanoff has joined the Volunteer Fire Department. Officer Bourdukofsky received her Basic Alaska State Certification as a Police Officer. Chief Lamblez received his Advanced Certification from the State of Alaska. Officer Lamblez will attend the re-cert Academy in February. He is still waiting to hear from the Academy in Fairbanks on Officer Dobbs attending the course. Chief Lamblez and Officer Lamblez signed another 2-year contract. The new radio system has improved in distance, the Lunax still had signal 23 miles out of the St. Paul harbor. Officer Dobbs gave a brief introduction to the council.

PUBLIC SAFETY REPORT

PWDir Ed Paulus gave his report: Almost finished organizing the wood shop and the Polar Star building. The Civic Center project is starting this week, they will be working on the siding and windows. All the siding has already been primed and painted to help things move along quicker. The water tank still needs repairs, hoping the repairs can be done in-house. Siding has been purchased to repair the siding on the water well houses. The new refuse schedule has been working well. Clmbr Porath asked for more details on the water tank and the repairs needed. Kent originally thought the problem was above the hatch, but the leaks are from other places. The recycling program will begin around March. Jeff Kowalski, City Electrician resigned his position in September. There have been many transformers changed this summer before he left. Clmbr Zacharof commented on appliances that were thrown out of the Polar Star building. He stated they were saved for parts in case someone needed parts rather than ordering a whole new appliance. Director Paulus said there is limited space for storing items and the space was needed. It was unknown if any of the appliances worked so the decision was made to dispose of everything. Clmbr Porath asked where the funding was from for the Civic Center improvement project. Mgr Zavadil said it the money was from a Rasmuson Grant and CBSFA contributed to get the roof and doors repaired.

PUBLIC WORKS REPORT

There were no persons to address the Council.

PERSONS TO ADDRESS COUNCIL

Mgr Zavadil stated that this needs to be changed again since there were a few projects that were not completed this year. The USACOE Cost Share issue needs to be reflected in the revision, Mgr Zavadil and Finance Controller Stephanie Mandregan are still working with Altman Rogers to complete this. Clmbr Bourdukofsky moved to table Ordinance 18-03 until the next meeting, seconded by Clmbr Porath. Motion carried by voice vote.

ORD 18-03 BUDGET  
rvsn #1 SECOND  
READING

Clmbr Bourdukofsky moved to approve Resolution 18-02, seconded by Clmbr Warner. Mgr Zavadil gave an update on the changes made. Per the policy this scale needs to be reviewed annually but this hasn't been done since 2013. There is a 2.5% increase across the board. The job titles have been revised to the current positions. Mgr Zavadil tried to make this comparable with other municipalities in Alaska. Clmbr Owens commented on the managerial section of the scale and the significant increase for those positions. Mgr Zavadil stated that was based on the adjustment after looking at other municipality's wages for those positions. He tried to make this comparable with other communities across the state to attract others from outside if needed in the future. This is to remain competitive with other communities. The higher levels have more responsibilities and decision making than the other levels and that is reflecting in those ranges. Clmbr Melovidov stated it looks like the upper half of the list is not as close to the highest wage range compared to the lower half, he would suggest looking at it again since it would be better to retain employees if they had room to grow. Mgr Zavadil will come back to the next meeting with changes.

A roll call vote was held: ayes- 0. No- Owens, Porath, Warner, Melovidov, Zacharof, Bourdukofsky, Mercurief. Motion fails.

A break was held between 4:45 and 5:00 PM

Clmbr Bourdukofsky moved to recess until tomorrow at 9 AM, seconded by Clmbr Porath. Motion carried by voice vote.

Recessed at 5 PM.

The meeting was called to order by Mayor Jacob Mercurief at 9:13 AM on November 2, 2018. Councilmembers present were Dimitri Zacharof, Richard Warner, Robert Owens, Jason Bourdukofsky, Daniel Porath, and Raymond Melovidov. A quorum was established. The meeting was broadcast on KUHB.

Clmbr Bourdukofsky moved to approve Ordinance 18-04, seconded by Clmbr Warner. Mgr Zavadil gave an update on the changes made. While reviewing some of the ordinances it was noticed that there were some inconsistencies. Some of the ordinances had a rate schedule and some were put into a rate scale. The rates will be added to the City of Saint Paul Master Rate Schedule and posted publicly. There are companies that request this, and this would make it more transparent and easier to distribute to the community. Clmbr Melovidov recommended there be a memo to public before a new resolution is made so the community has input. The City Manager will recommend a rate change and the council will still approve the rates. Mgr. Zavadil said there can be two readings if needed so the community is aware of the changes to be made by a resolution.

A roll call vote was held: ayes- Bourdukofsky, Warner, Owens, Melovidov, Zacharof, Mercurief. No- Porath. Motion carried by roll call vote.

Clmbr Bourdukofsky moved to approve Resolution 18-03 Water Utility Rates, seconded by Mayor Mercurief. Mgr Zavadil gave an update on the proposed increase. During the budget workshop administration proposed a 20% increase in water rates. During the workshop this was adjusted from 20% to 10%. This increase will help accommodate and update changes in the Utility. There is some aging infrastructure in the Water Utility. A new water tank liner for the large water tank is needed. Mark Rukovishnikoff might retire soon, this will help hire a part time person to start learning and training with Mark. Eventually working this person into a full-time position. Also looking at some State grants to help with costs to upgrade some of equipment and utility infrastructure. Clmbr Bourdukofsky spoke against raising the rates right now. He suggests using the emergency fund since it is there already. He's worried about people moving out due to the rates. He asks the other council members to vote against the Resolution to raise the rates.

A roll call vote was held: ayes- Zacharof, Melovidov, Owens, Warner, Mercurief. No- Porath, Bourdukofsky. Motion carried by roll call vote.

RESOLUTION 18-02  
CITY  
WAGE/SALARY  
SCALE

ORD 18-04  
REVISING CCO  
CHAPTER X  
PUBLIC WORKS

RESOLUTION 18-03  
WATER UTILITY  
RATES

Clmbr Warner moved to approve Resolution 18-04 Sewer Utility Rates, seconded by Clmbr Melovidov. Mgr Zavadil gave an update on the proposed increase. There is a need for the lift stations to be updated to modernized equipment. Need to hire a part time person to fill this position and train with Mark before he retires. There are 3 septic tanks in the community because the lift stations are over capacity. This costs the owners and is not an efficient for the utility therefore the sooner this can be taken care of the better for not only the utility but for the owners as well. During the budget workshop administration proposed a 20% increase in sewer rates, this was adjusted to 10% in the budget workshop. Clmbr Bourdukofsky spoke against raising the rates and encourages the other members to vote no as well. Clmbr Porath also spoke against raising the rate and states that there needs to be a better solution than raising the rates every 2-3 years. Clmbr Zacharof comments that the City must provide services to the community and if that means that the rates must be raised then he will vote yes.

RESOLUTION 18-04  
SEWER UTILITY  
RATES

A roll call vote was held: ayes- Owens, Warner, Melovidov, Zacharof, Mercurief.

No- Bourdukofsky, Porath. Motion carried by roll call vote.

Clmbr Bourdukofsky moved to approve Ordinance 18-06 CY 2019 City Budget 1<sup>st</sup> reading, seconded by Clmbr Porath. Mgr Zavadil gave a brief over view of the budget. Not much was changed since the Budget workshop yesterday. It was suggested that new chairs be purchased for the council chamber. The budget will carry over funding the Tribal Government has for the Polovina Turnpike extension. Clmbr Porath commented on the processor that sits within the City limit lines that could be potential revenue for the community. Mgr Zavadil said he is tracking this and will continue to track this for more information in the future. Must address the foundation at 161. Gary Paulus will work with Ed Paulus and assess what needs to be done to repair house 161 and see what materials are on hand and what needs to be ordered. Clmbr Zacharof suggested an upgrade in the water testing kit for a more accurate reading, one that does not just match colors to the water.

ORDINANCE 18-06  
CY 2019 CITY  
BUDGET, 1<sup>ST</sup>  
READING

A roll call vote was held: Ayes- Porath, Warner, Melovidov, Zacharof, Owens, Bourdukofsky, Mercurief. Motion carried unanimously by roll call vote.

A break was held between 11:20 and 11:26 AM.

The Tribal Government is requesting a donation for the Veteran's day dinner. They originally asked for table cover and flowers, but the City does not have any at this time. Mayor Mercurief moved to donate \$200.00, seconded by Clmbr Bourdukofsky. Clmbr Zacharof would like to increase the donation to \$350.00. Motion carried by voice vote.

DONATION  
REQUEST

Clmbr Melovidov moved to go into executive session, seconded by Clmbr Warner. Motion carried by voice vote and executive session was called at 11:30 AM.

EXECUTIVE  
SESSION

Council went back on record at 11:58 AM. No action was taken.

The Council recommended to complete item IX.A- City Manager Evaluation at the next meeting. To have more time to review the evaluation form. Each council member was given a paper copy of the evaluation to complete by the next meeting.

The next meeting is a scheduled for November 13, 2018 at 9 AM.

NEXT MEETING

Clmbr Zacharof moved to adjourn the meeting, seconded by Clmbr Porath. The motion carried by voice vote and the meeting was adjourned at 12 PM.

ADJOURNMENT

SUBMITTED BY:

APPROVED:

\_\_\_\_\_  
Monique Baker, City Clerk

\_\_\_\_\_  
Date