



CITY MANAGER REPORT

Reporting Period: June 4- August 23, 2019

Prepared By: Phillip A. Zavadil, City Manager

Date: August 23, 2019

Outreach and Communications Plan

City Code Online

Once City Council approves Ordinance 19-02 recodifying the City Code of Ordinances, Monique and I will work with Code Publishing to have the code go live online.

Lobbying Efforts in Juneau

Here are the updates from Lobbyist Mark Hickey as of August 19, 2019. Governor Dunleavy signed HB 2001 on August 19, 2019 announcing vetoes and accepted items. HB 2001 is the appropriation bill passed by the legislature during the last special session to add back FY 2020 operating funds. Most of his actions reinstate vetoes made in late June. The following summarizes key actions.

- Vetoes the addition of school debt reimbursement funding, resulting in a reduction of school debt reimbursement funding by 50% for FY 2020.
- Eliminated \$30 million deposit into the Community Assistance Fund, thereby reducing the expected FY 2021 distribution by 33% unless additional money is provided next session.
- Eliminated all state reimbursement of municipal debt authorized under HB 528.
- Vetoes the additional \$5 million to the Alaska Marine Highways System operating budget, intended to restore winter service to Prince William Sound and increase winter service to Kodiak and Prince Rupert.
- Accepted funding for a \$1,600 PFD per person for 2019. Stated he intends to call the legislature back into another special session to obtain full funding of a \$3,000 PFD.
- Accepted a reduction of another \$20 million to University of Alaska funding. Total FY 2020 reduction is \$25 million.
- Vetoes all the added Medicaid funding by another \$50 million, plus \$27 million for Adult Dental Medicaid Care.
- Reduced VSPO by \$3 million for FY 2020, again arguing this action eliminates money that has lapsed in previous years and will impact vacant positions only.



- Eliminated funding for Alaska Public Broadcasting Corporation except emergency broadcasting portion.
- Restored all funding for the Senior Benefits Program.
- Reduced transfer of funds from the Earnings Reserve Account to the corpus of the Permanent Fund down to \$4 billion.
- Restored funding for Head Start, several early learning programs, the Online with Libraries program and Live Homework Help. Vetoed forward funding of K-12 education funding for FY 2021.

Power Cost Equalization (PCE)

“On Friday, July 12, 2019, the Office of Management & Budget confirmed in a letter to lawmakers that the Power Cost Equalization (PCE) Endowment Fund is currently unavailable for disbursement. Therefore, at this time, there is no funding for Fiscal Year 2020 to pay PCE to eligible electric utilities. Customers in rural areas will not receive PCE credits.” I received notice of the situation via an AND news article.

I proceeded the week of July 15th to reach out to the executive director of Alaska Energy Authority, our contacts at Utility Metering Systems, and the Regulatory Commission of Alaska to find out how to proceed with issuing PCE credits or not, and how to provide a refund to customers if and when PCE would be funded. I also met with finance staff to discuss how to proceed. Since everyone was in uncharted waters on this subject, I could not find any sound advice on how to proceed. It was clear that the City needed to act and not wait for the legislature to fix the issue. On July 16, 2019, the City sent a letter to all our electric utility residential customers (*see attached*) regarding the status of PCE and that as of July 15th the City would not be applying the PCE credit to both AMPY and billable customers. I also requested to conduct an interview with Jill Fratis on KUHB to get the word out and how this could affect residential customers in our community.

I continued to monitor the PCE issue and check in with our lobbyist in Juneau Mark Hickey on a regular basis on this issue. The state senate attempted a couple times to approve Senate Bill (SB) 2002, which would put money into the PCE Endowment Fund, but they failed to pass it. Finally, on July 29th the senate approved SB 2002. Later in the week, which appended to be the first part of August, Governor Dunleavy agreed he would sign the bill.

So how did all this affect our customers? There was no effect on our customers that receive a monthly bill for the electrical. However, customers on the AMPY system were affected starting July 15th. Finance has worked to adjust the AMPY accounts to credit back PCE to these customers.

Air Transportation

We are still waiting for USDOT to issue an Essential Air Service award to Ravn. On July 8, 2019, USDOT issued an order establishing a hold-in subsidy rate and extending the service obligation of Ravn to continue to provide EAS at St. Paul Island through August 3, 2019.

On July 11, 2019 I spoke to Tina Hanley with Ravn regarding what times of year would be good to have a 4th flight per week. I suggested during the peak seasons, which would be summer

starting around mid-May going through the end of August and the holiday season starting mid-December to about mid-January.

On July 23, 2019, I received an email from Derek Shanks with Ravn regarding a 4th flight. Derek stated that after a request from USDOT on looking at additional seasonal flights they submitted a proposal that adds an additional 16 weeks with an additional Saturday flight, covering the peak seasons.

On July 30, 2019, USDOT issued another order extending the service obligation of Ravn to continue to provide EAS at St. Paul Island through September 3, 2019

ASOS

As some of you may be aware that our ASOS system has been experiencing issues of not transmitting weather data needed for aircraft landing, has caused Ravn to cancel a total of four flights since April 1, 2019. The latest outage was on August 17th. The issue has been with an antenna. Will Wells performed a temporary/permanent fix until Steve Senich returns to make a permanent fix. I am trying to set up a meeting with some lead NWS staff in Anchorage regarding our current system; if there are particular upgrades that are needed, and also training someone locally to maintain the system. Lastly, we may want to make a request to have a redundant ASOS. I am exploring that option.

Below is some background information on ASOS:

The Automated Surface Observing Systems (ASOS) program is a joint effort of the National Weather Service (NWS), the Federal Aviation Administration (FAA), and the Department of Defense (DOD). The ASOS systems serves as the nation's primary surface weather observing network. ASOS is designed to support weather forecast activities and aviation operations and, at the same time, support the needs of the meteorological, hydrological, and climatological research communities.

The primary concern of the aviation community is safety, and weather conditions often threaten that safety. A basic strength of ASOS is that critical aviation weather parameters are measured where they are needed most: airport runway touchdown zone(s).

ASOS detects significant changes, disseminating hourly and special observations via the networks. Additionally, ASOS routinely and automatically provides computer-generated voice observations directly to aircraft in the vicinity of airports, using FAA ground-to-air radio. These messages are also available via a telephone dial-in port. ASOS observes, formats, archives and transmits observations automatically. ASOS transmits a special report when conditions exceed preselected weather element thresholds, e.g., the visibility decreases to less than 3 miles. ASOS reports the following weather elements:

- Sky condition: cloud height and amount (clear, scattered, broken, overcast) up to 12,000 feet.
- Visibility (to at least 10 statute miles).
- Basic present weather information: type and intensity for rain, snow, and freezing rain.
- Obstructions to vision: fog, haze.
- Pressure: sea-level pressure, altimeter setting.
- Ambient temperature, dew point temperature.

- Wind: direction, speed and character (gusts, squalls).
- Precipitation accumulation.
- Selected significant remarks including- variable cloud height, variable visibility, precipitation beginning/ending times, rapid pressure changes, pressure change tendency, wind shift, peak wind.

Fisheries

North Pacific Fisheries Management Council (Council) Call for Nominations

The Council is seeking nominations for membership for two taskforces to work on two Action Modules, or projects, that implement the Council's Bering Sea Fishery Ecosystem Plan (FEP). The two initiated Action Modules are the following:

- **Climate Change Action Module:** Evaluate short- and long-term effects of climate change on fish, fisheries, and the Bering Sea ecosystem, and develop management considerations.
- **LK/TK/Subsistence Action Module:** Develop protocols for using local knowledge (LK) and traditional knowledge (TK) in management and understanding impacts of Council decisions on subsistence use.

A nomination from the Tribal Government nominating Dr. Lauren Divine to the Climate Change Taskforce was submitted. This letter of nomination (*see attached*) was supported by the City and CBSFA. A nomination from the City nominating Simeon Swetzof, Jr. and myself to the LK/TK/Subsistence Taskforce was submitted. This letter of nomination (*see attached*) was supported by CBSFA and the Tribal Government. We expect to hear at the Council meeting in October who has been accepted to participate on these taskforces.

NPFC Internship

Dr. Divine, myself and others have had some brief conversations regarding getting the younger generation involved in attending and representing our community at the Council. Dr. Divine is working on drafting an "internship opportunity" that will outline how this will work. In the meantime, Sera Edelen is willing to attend the next Council meeting and shadow Simeon and others at the meeting.

Meetings

Alaska Public Entity Insurance (APEI) Meetings

On June 18, 2019, I attended an APEI board meeting via teleconference. The purpose of the meeting was to approve the revised Cooperative Participate Agreement that will be sent to APEI members.

On October 24, 2019, I will be in Anchorage to attend the annual APEI membership meeting and then on October 25, 2019 I will attend an APEI Board meeting.

Mike Dahl

On July 17, 2019, PWD Paulus and I met with our engineer Mike Dahl to discuss the status on a number of maintenance and capital improvement projects Polar is working on for the City. PWD Paulus will highlight some of these projects in his report.

NPFMC Workshop

Lauren Divine, Sera Edelen and I will be in Anchorage at a workshop on October 23-24th that is focused on bringing Alaska Native organizations and allies together to discuss North Pacific Fishery Management Council-related topics including upcoming Council meetings, committee meetings and, importantly, the Bering Sea Fishery Ecosystem Plan Taskforces and how we will engage with those.

DC Trip

We have tentatively scheduled a trip to DC on October 28 – November 1, 2019 to visit with our congressional delegation. The main purpose of the visit is to thank the delegation for their work on assisting us with our USACOE cost share issue. Additionally, we plan to have a formal signing of the amended PCA with the USACOE. Mayor Merculief and I will be attending. I will be working with Mateo Paz-Soldan to develop the agenda for this visit.

Awards/Grants/Donations/Opportunities

State of Alaska Hazard Mitigation Grant Program (HMGP)

Heather Stewart with Agnew Beck and I have been working on the grant proposal for the HMGP grant for the new emergency siren system. On August 20th I received the quote for the new system from Federal Signal Corporation (FSC). Mike Dahl has assisted with supplying maps of the locations of the new sirens, which will be on a pole across from House 2 and on a pole between House 141 and 161A. These locations were chosen based on a sound study that FSC did. The grant proposal is due on October 31, 2019.

Economic Development Administration (EDA) - Economic Development Assistance

On July 16, 2019, I submitted a grant application to EDA for developing a feasibility study and business plan for improvements/expansion of the Saint Paul Harbor. On August 19th, Shirley Kelly with the EDA sent me an email stating she had reviewed the project proposals and had some recommended minor corrections and was requesting additional information. I will be working with our grant writer at Agnew Beck to provide EDA with additional information and make the minor corrections.

State of Alaska Village Safe Water

The City, via a passthrough to Polar Consult received funding from the Village Safe Water program with the state to complete a Preliminary Engineering Report for construction of new sewer lift stations. The report is scheduled to be completed and approved by the end of this year. After the report is approved we can apply for construction funds, which is expected to occur in 2020 and if funded construction to begin in 2021.

State of Alaska Community Transportation Program

We submitted a draft application to the SOA DOT/PF for the Harbor Road for review and received comments back stating that they require 60-foot easements. Currently, there is only a 40-foot easement on the proposed road. If we pursue this funding we would need to go back into negotiations with TDX to gain 20 feet more of easements. Mike Dahl is checking if they have an exception to this rule.

Alaska Energy Authority (AEA)

On August 2, 2019, the AEA announced an energy efficiency grant program for outdoor lighting. I will be working on applying for this grant to purchase new LED street lights to retrofit all the non-LED street lights in the community. The grant application is due on September 20, 2019.

US Coast Guard Station Caretaker/Maintenance Award

Back in June this year, Chief Lamblez, Ed Paulus and I met with several Coast Guard personnel at the St. Paul Island Coast Guard station. We discussed security of the facility and entering into a MOA with the USCG, as well as, performing caretaker/maintenance functions at the station.

On July 23, 2019, I received an email from USCG personnel requesting a quote to perform caretaker/maintenance functions at the St. Paul Island coast guard stations, which involves:

- Inspecting the Administration and S&P buildings
- Recirculating of the aviation fuel in their tank at the airport
- Inspection of the fuel tank at the station
- Sampling of the aviation fuel
- Inspecting the Snow Cat and Case Backhoe
- Inspecting the fire alarm system
- Inspecting the boiler systems
- Performing snow removal
- Standing up the station when requested
- Shutting down the station when requested

On July 25, 2019, I submitted a quote to the USCG for maintaining the St. Paul Island coast guard station in the amount of \$46,936.

On July 26, 2019, the USCG accepted the quote and issued an award document for the amount above. The contract to maintain the station begins August 1, 2019 and ends July 31, 2020.

Information Technology (IT)

LMJ Consulting techs were on site from August 8-13, 2019. They performed the following tasks:

- Migrated print services to new server
- Validated backup configurations
- Moved Synology backup from Finance to Public works
- Removed/decommissioned the old servers
- Install Brute Force Cisco Router
- Decommission old Cisco router
- Remove Core 48Port switch and old cisco
- Re-cable all the network closets

- Run network drop to desk in the police officer's office for WatchGuard library software
- Install cashier's system and connect receipt printer
- Improved wireless shot for internet and network connectivity to Public Works and connected Harbor Office to the network
- the reliability
- Set up WatchGuard Cop Cam Software on a dedicated workstation
- Completed migration to new ReportExec
- Fixed a couple of printing issues
- Connected Mitel phones (911 and 3130) to Eventide recorder system

USACOE Cost Share

On June 17, 2019, I received from Bruce Sexauer with the USACOE the executed and signed amended PCA. This document officially changes the cost share requirement on Phases 1 and 2 of the harbor back to the original 90/10.

On July 8, 2019, I received from Bruce Sexauer a billing scheduled for the USACE debt for the Small Boat Harbor (SBH). The amount owed for the 10% cost share portion on the SBH is \$1,635,012.29. According to this schedule payments in the amount of \$86,135.26 per year will begin on July 1, 2020 continue for 30 years until July 1, 2049.

On July 9, 2019, Stephanie and I met with Lia Patton with Aldrich Advisors our audit firm regarding the USACE debt for the Small Boat Harbor. We discussed with Lia whether to pay this amount out right or take the option to pay over a 30-year period. Lia recommended that we pay overtime even though we might pay more in interest.

On July 16, 2019, the City received a check in the amount of \$128,573.96 from the US Treasury for the funds collected from the utility accounts that Federal agencies have with the City.

Back in September 2018 I sent a letter to Phillip Lestenkof with Central Bering Sea Fishermen's Association regarding talking about assisting the City with payment of the \$1.6 million owed on the SBH. I requested to discuss the topic at the CBSFA retreat in May however the agenda for the retreat was already set. I will set up a meeting with Phillip and other with CBSFA board members to discuss this topic after halibut fishing is over.

Personnel

Training

We have the following training opportunities coming up:

- Asset Essentials, our new Public Works database, training will be happening on September 23-26. The purpose of this training is to finalize setting up preventive maintenance schedules for the bulk fuel, electric, water/sewer, and refuse utilities, and for facilities maintenance.
- Alaska Public Entity Insurance (APEI) Loss Control training will occur on September 30 – October 1. This training will include facilities inspections, job hazard analysis for the

various jobs within the City. Additionally, we have some human resources and management training.

- 8-Hour HAZWOPER and 4-Hour Marine Spill Response will be on October 9-10. This training is open to other entities and will take place at the Bering Sea Learning Center.

Employee Demographic Profile

See attached report.

CY2020 City Budget Prep

On August 1, 2019, I sent a memo along with a budget planning worksheet to Chief Lamblez, PWD Paulus and City Clerk Baker to begin planning for CY2020 budget. Their budget planning worksheets are due to me on September 13th.

In June, I entered the City into a contract with William (Bill) Wilks of PBA Consulting to update the utility rate study he performed for the City back in 2014. The updated rate study will assist City administration and council with evaluating utility rates to achieve a balance in sustaining the utility and establishing affordable rates. The updated rate study will only look at the electric and water/sewer utilities. We will need to budget next year for performing a rate study on the bulk fuel and refuse utilities and for the harbor fund. Bill will also show Nadia Melovidov and I how to use the rate model so that we can make adjusts based on various policies the council may want to achieve.

2019/2020 Insurance

On June 16, 2019, I signed the Request to Bind Coverage for the period of July 1, 2019 to June 30, 2020. The new total premium increase 20.5% from the previous period from \$191,782 for 2018/2019 to \$272,412 for 2019/2020. About \$14,534 of the increase was due to adding earthquake and flood insurance to cover our properties in the event that they were damaged by an earthquake of flood. Due to the significant increase of \$80,630, which will have an impact on the CY2019 budget, we will be needed to have council approve a budget amendment.

Alliant, our insurance broker was potentially having to go out on the open market to find a carrier to cover our pollution liability for fueling and dock activities. This meant that I needed to complete a whole new application for this coverage. The topic of insurance indemnification came up for other business/entities/government agencies that use the City docks for various activities, such as offloading and loading of freight, crab pots, shipping containers, etc. Prior to this topic being brought up I could not find any documentation that the City required any business/entities/government agencies to show us they have the proper insurance coverage and name the City as an additional insured on their insurance or primary/non-contributory contractor. So, I proceeded to work with Alliant and our legal firm Ashburn and Mason to make sure we have those business/entities/government agencies conducting business on the City docks document they have the proper insurance. We prepared an Insurance Indemnification Agreement (*see attached*) and sent notices to AML, CBSFA, TDX, and Trident Seafoods to execute this document and provide the City with the required certificates of insurance. To date I have received agreements and certificates from AML and CBSFA and will need to follow up with Trident and TDX.

Medivac Flight Fueling Issue

The issue with APUN not fueling medivac flights continues. Three times this July and once in August this year APUN did not come out to fuel the medivac plane. On at least one occasion the plane had to go to Bethel with the patient before continuing on to Anchorage. I worked with the other entities to prepare a letter to Donell Bond of APUN (*see attached*) to address our concerns regarding not fueling these flights. This letter was sent to Mr. Bond on July 26th. We have not received any correspondence from him after the letter was sent. We may need to elevate this issue and bring in legal counsel if the problem continues.

Fire Department

The St. Paul Island Volunteer Fire Department held regular training on July 11th and August 1st.

The department's new SCBAs arrived, well all the parts finally arrived. L&N Curtis is sending up a representative to training the fire personnel on how to use these new SCBAs and to performance maintenance on our compressor system that we use to refill the bottles.

In the months of June, July and August we have had 22 fire alarm calls. During these same months there has been no fires requiring a response.

Fire department personnel responded to two missing person calls in the month of July. In both cases the person was found.

On September 3-11, 2019 we will host a SARTECH training to recertify our Search and Rescue team members and to train a few new members. The training will take place at the Bering Sea Learning Center.



July 16, 2019

Dear Saint Paul Municipal Electricity Customer:

As some of you may have heard, the State of Alaska's Power Cost Equalization (PCE) Program has not been funded for Fiscal Year 2020. The State's fiscal year began on July 1, 2019. Under the PCE program residential electric customers received a subsidy based on the local cost of power for the first 500 kilowatt-hours used. This change to the in the PCE program is due to a missed vote by the Alaska Legislature and a reinterpretation of the Alaska Constitution by Governor Dunleavy which caused the PCE endowment fund not to be funded.

So, what does this mean to you the customer? Beginning with your July electrical bill from the City, you will no longer see the PCE credit on your statement. If you are an AMPY customer, effective July 15, 2019 you will no longer have a credit applied to your AMPY card. The current residential electrical rate is \$0.41 per kilowatt-hour. PCE credit that customers received was at the rate of \$0.22 per kilowatt-hour. The PCE credit effectively lower the kilowatt-hour rate to \$0.19. The bottom line is that you will be paying more for your use of electricity.

The City recommends the following electricity saving tips:

- Wash laundry in cold water
- Air dry your clothes
- Unplug electronics
- Consider changing your light bulbs to LEDs
- Lower your thermostat by a couple degrees
- Reduce TV watching times
- Turn off lights in rooms that are not occupied
- Reduce use of your microwave
- Turn down the temperature on your electric water heater

It is possible that the State legislature may fix this issue, but in the meantime there will be no PCE credits issued until further notice. If this issue is fixed, it is possible that we may receive a credit towards PCE. If this happens the City will adjust customer's bills accordingly.

City management will continue to track the PCE issue and will updates its customers if anything changes.

Sincerely,

A handwritten signature in blue ink that reads "P. ZAVADIL".

Phillip A. Zavadil, City Manager





2050 VENIA MINOR ROAD
P.O. Box 86
ST. PAUL ISLAND, ALASKA 99660

July 30, 2019

To: Chairman Simon Kinneen
Deputy Director Diana Evans
North Pacific Fisheries Management Council
605 W. 4th Avenue, Suite 306
Anchorage, AK 99501
submitted via email to diana.evans@noaa.gov

Re: Nomination for Dr. Lauren Divine to the Climate Change Action Module Taskforce

Dear Chairman Kinneen and Ms. Evans,

The Aleut Community of Saint Paul Island (ACSPI), a federally recognized Indian tribe located on the Pribilof Islands, submits the following nomination for Dr. Lauren Divine, Director for the Ecosystem Conservation Office (ECO), ACSPI Tribal Government. Please see her CV, included in this application, for further details on her qualifications and experience.

Dr. Divine has worked for our Ecosystem Conservation Office since 2013, serving in leadership roles as Co-Director (2014-2018) and Director (2018-present). Dr. Divine earned a B.Sc. in Wildlife and Fisheries Sciences (2007), a M.Sc. in Biology (2011), and a Ph.D. in Marine Biology (2016). Her academic education provided her with a broad knowledge and passion for the issues surrounding wildlife and natural resource management. Her academic experience in Alaska provided many opportunities to navigate the intricately interwoven biological, political, and economic issues relating to fisheries management. During her Ph.D, she contributed novel and significant findings to the disciplines of stable isotope ecology, snow crab ecology and fisheries management in the Chukchi and Beaufort Seas (see CV for details and publications). As Director for ECO, she has successfully implemented a wide range of projects focusing on marine mammals, seabirds, commercially exploited crab species, salmon, reindeer, shrews, local and traditional knowledge, and place-based education.

Since 2017, Dr. Divine has formally represented the views of the tribal members of St. Paul Island at the North Pacific Fishery Management Council, focusing on providing a voice for the Pribilof Islands on topics ranging from northern fur seals, observed environmental changes, seabirds, Indigenous knowledge and community engagement. She has regularly attended meetings, provided written and oral testimony numerous times to the Council, Scientific and Statistical Committee, Advisory Panel, Ecosystem Committee, and various Plan Teams. She has been particularly engaged in the Bering Sea Fishery Ecosystem Plan (BS FEP) Team meetings, contributed input and feedback to the core BS FEP document and draft workplans for the Climate Change and TK, LK, and Subsistence Action Modules.

Dr. Divine's formal scientific background and professional interdisciplinary experiences working for an Alaska Native tribal government would make her a valuable Taskforce member. She is knowledgeable in the Bering Sea ecosystem including oceanography, food web, and a wide range of biological species, fisheries, and communities; and is currently working with BS FEP team members to provide input and feedback on climate change scenario modeling efforts relevant to the Climate Change Action Module. She can also provide tribal and community perspectives that would be helpful in developing the Action Module.

Dr. Divine is a well-rounded ‘external researcher’ with experience balancing interdisciplinary and specialist expertise (e.g., concerning St. Paul’s subsistence species), and familiarity with representing Indigenous and local knowledge holders of St. Paul Island. She constantly strives to cultivate positive relationships with agency personnel, academic researchers, fishery managers and NGOs in order to synthesize diverse climate knowledge and research concerning the Pribilof Islands marine ecosystem and broader Bering Sea.

If chosen to serve on the Climate Change Action Module Taskforce, Dr. Divine will be able to commit time to prepare for and attend Taskforce meetings and to contribute meaningfully to other Taskforce activities for the duration of the Taskforce effort. Her wide network of colleagues, including many SSC members and AFSC staff who are currently serving on the BS FEP Team; passion for continued learning; and willingness and confidence to engage with peers, resource managers, and policy makers will serve this Taskforce well.

Thank you for the opportunity to submit this nomination for Dr. Divine to the Climate Change Action Module Taskforce. We fully support her in this new capacity and look forward to continuing our broader participation with the Council, staff, and working bodies of the NPFMC.

Sincerely,



Amos T. Philemonoff, Sr.
President, Aleut Community of St. Paul Island

Signatures of community partners in this matter:



Jacob Mercurief, Mayor
City of Saint Paul



Phillip Lestenkof, President
Central Bering Sea Fishermen’s Association



CITY OF SAINT PAUL

ALASKA

July 30, 2019

Chairman Simon Kinneen
Deputy Director Diana Evans
North Pacific Fisheries Management Council
605 W. 4th Avenue, Suite 306
Anchorage, AK 99501
submitted via email to diana.evans@noaa.gov

**Re: Nomination for Simeon Swetzof, Jr. (TK Holder) and Phillip Zavadil (LK/
Subsistence Practitioner) to Traditional Knowledge, Local Knowledge and Subsistence
Action Module Taskforce**

Dear Mr. Kinneen and Ms. Evans:

The City of Saint Paul (City) respectfully submits the nominations of Simeon Swetzof, Jr., Aleut Community of St. Paul Island Tribal Member and life-long resident of St. Paul, and Phillip A. Zavadil, City Manager of St. Paul who has over 20 years' experience as an LK and Subsistence practitioner in the Pribilof Islands, to the North Pacific Fishery Management Council's (NPFMC) Traditional Knowledge, Local Knowledge, and Subsistence Action Module Taskforce.

Due to its pivotal location in the central Bering Sea, St Paul Island is at the epicenter of many of the changes being experienced from climate change. Our community's input regarding the observed impacts of these changes on local flora and fauna could be invaluable to the TK LK and Subsistence Action Module Taskforce's work. Responding or adapting to these changes will be critical to our community given its economic dependence on snow and red king crab and halibut fisheries, and the myriad of Bering Sea's natural resources.

As you are aware, Mr. Swetzof has been an active participant at the NPFMC for decades and has provided invaluable perspectives of Indigenous peoples, commercial, and subsistence fishermen as well as local leadership necessary to bring various actions that are beneficial to our community to successful outcomes. Moreover, Simeon's experiences as a halibut fisherman and subsistence hunter and user, and the various roles he has played in our local government over the years, including the position of Mayor, qualify Simeon to speak on our behalf. Given his qualifications, we believe Simeon will provide valuable input to the TK LK and Subsistence Taskforce.

Additionally, we seek to nominate Mr. Phillip Zavadil as an expert practitioner of LK and Subsistence issues in the Aleutian and Pribilof Islands region. Mr. Zavadil has lived on St. Paul since 1998. He graduated from the University of California, Santa Cruz with a BA in Environmental Studies and Economics and has continued his education in an informal

institutional setting on St. Paul where he has learned more about the land, sea, sky, life, and culture in this island and surrounding system through observation and active participation in a traditional way of life (please see Mr. Zavadil's resume for further details).

Mr. Zavadil co-founded and served as the Co-Director for the Aleut Community of St. Paul Island Ecosystem Conservation Office (ECO) for 10 years. As ECO Co-Director, Mr. Zavadil, along with his wife, respected Cultural Affairs Director and language revitalization lead Aquilina Lestenkof, administered environmental and natural resource programs and projects rooted in TK and LK, ranging from solid waste management to wildlife research and subsistence harvest monitoring. During his tenure with ECO, he was part of a team that created a monitoring system for marine mammal subsistence harvest monitoring that was adopted by the Aleut Marine Mammal Commission, and has since expanded outside the Bering Sea region. Mr. Zavadil was a PI on the NPRB's Bering Sea Integrated Ecosystem Research Program (BSIERP) and served on the Advisory Panel for NPRB. In August of 2016, he accepted a position as the City of St. Paul's City Manager, where he continues to engage in subsistence harvest activities.

Mr. Zavadil's diverse set of experiences in a rural and Alaska Native coastal village would allow him to bring expertise in LK and Subsistence and their applicability to natural resource and fisheries management on behalf of a public organization such as the city government.

The City, therefore, strongly endorses Simeon Swetzof, Jr. and Phillip Zavadil for appointments to the TK LK and Subsistence Action Module Taskforce. Their nominations are also strongly supported by the Aleut Community of St. Paul Island and the Central Bering Sea Fishermen's Association. Collectively, we look forward to continuing our broader participation with the Council and working bodies of the NPFMC.

Please refer to the attached resumes for your consideration. Please do not hesitate to contact the individuals below if you have any questions or concerns.

Sincerely,



Jacob Merculief, Mayor

Signatures of community partners in this matter:



Phillip Lestenkof, President
Central Bering Sea Fishermen's Association



Amos Philemonoff, President
Aleut Community of Saint Paul Island



CITY OF
Saint Paul
ALASKA

CITY OF SAINT PAUL, ALASKA

EMPLOYEE DEMOGRAPHIC PROFILE

AUGUST 2019

prepared by:
Phillip A. Zavadil, City Manager
Monique Baker, City Clerk

Purpose

The purpose of generating this employee demographic profile for the City of Saint Paul (City) was to gather some basic demographic data to assist the City administration, human resources and managers with identifying potential turnover, educational and training opportunities, succession planning and how these could have an impact on the City workforce.

Summary

As of August 21, 2019:

- The City employees 36 personnel
- All of the City employees reside on St. Paul Island
- In the past 6 years, 4 long-time employees, that had over 30 years of service with the City retired
- Nearly 60% of the City workforce are regular full-time employees
- The City employee predominately employees of American Indian or Alaskan Native decent
- Nearly 70% of the City workforce are male
- Almost 60% of the City workforce is between that ages of 30 and 49
- A high percentage, 44% of City employees have worked for the City for less than 4 years

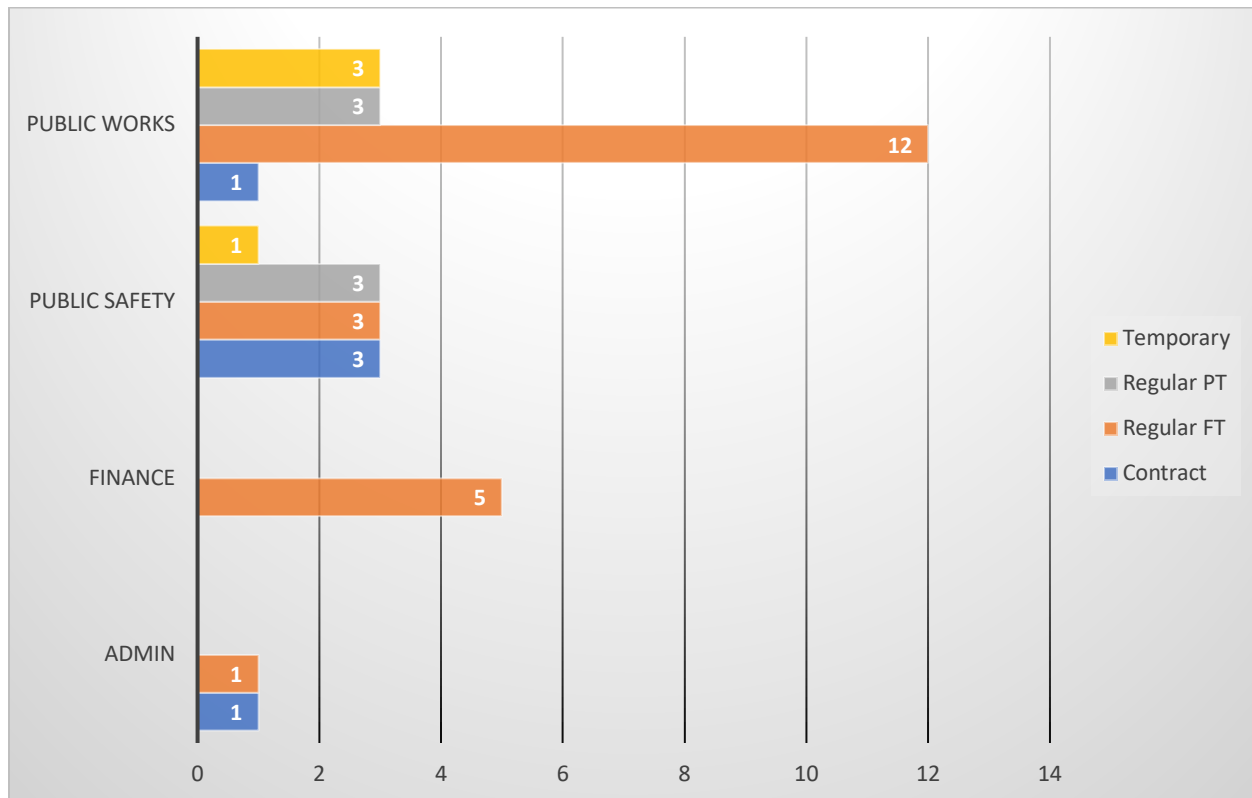
This profile report is broken down into the following sections:

- Department and Position Classification
- Employees by Race
- Employees by Gender
- Employees by Age Class
- Employees by Years of Service
- Employees by Education Level
- Employees by Volunteer Service and Veterans

These sections contain additional details about the demographic of the City workforce as well as charts that show either the number of employees or percentage of employees in a specific demographic parameter.

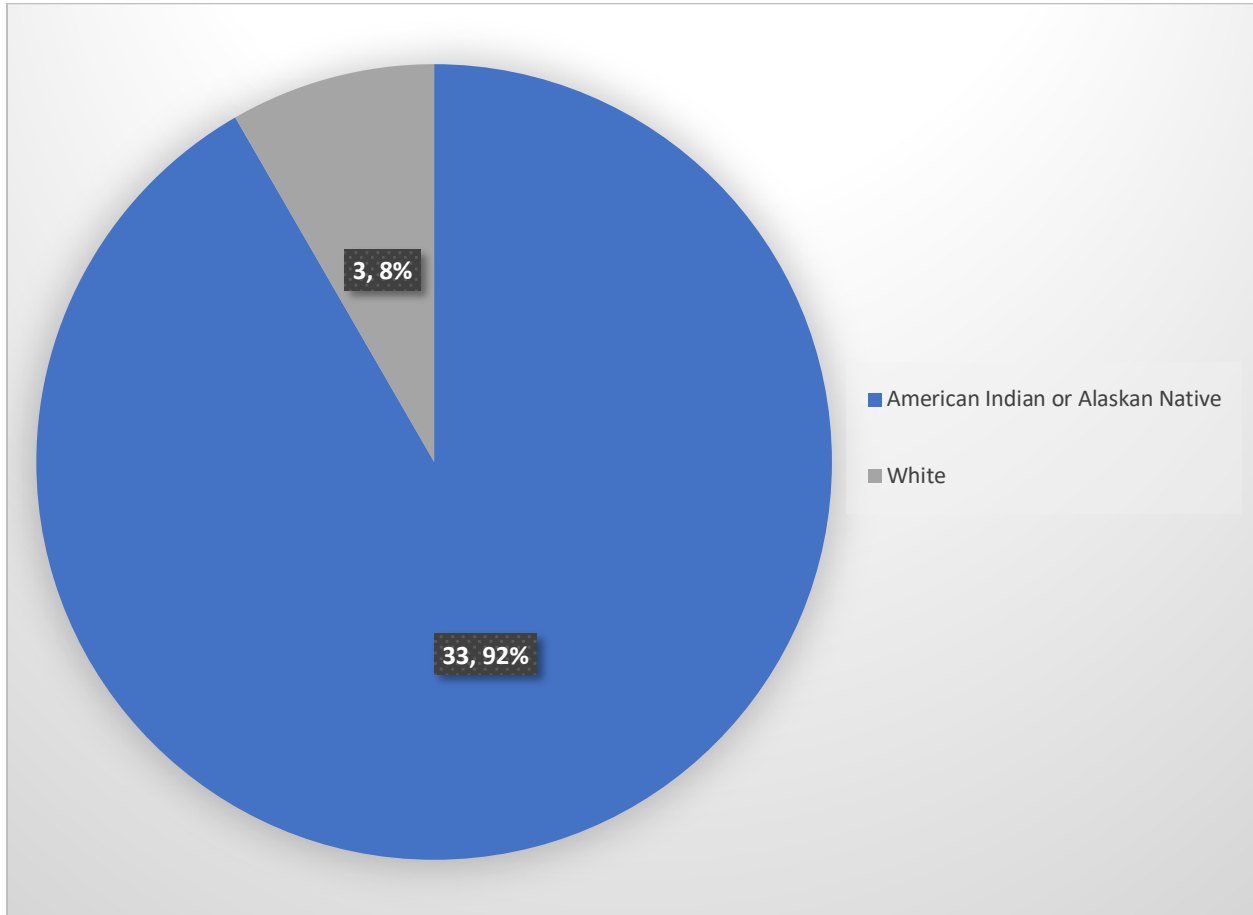
Department and Position Classification

Organizationally, the City is made up of four major departments: Administrative Services, Finance, Public Safety and Public Works. Over half of the City's workforce is employed in the Public Works Department. The City has seven job classifications: Regular Full-Time, Regular Part-Time, Temporary Full-Time, Temporary Part-Time, On Call, Contracted, and Volunteer. Over half of the City's workforce is in regular full-time positions. The chart below shows the number of employees in each department by position classification:



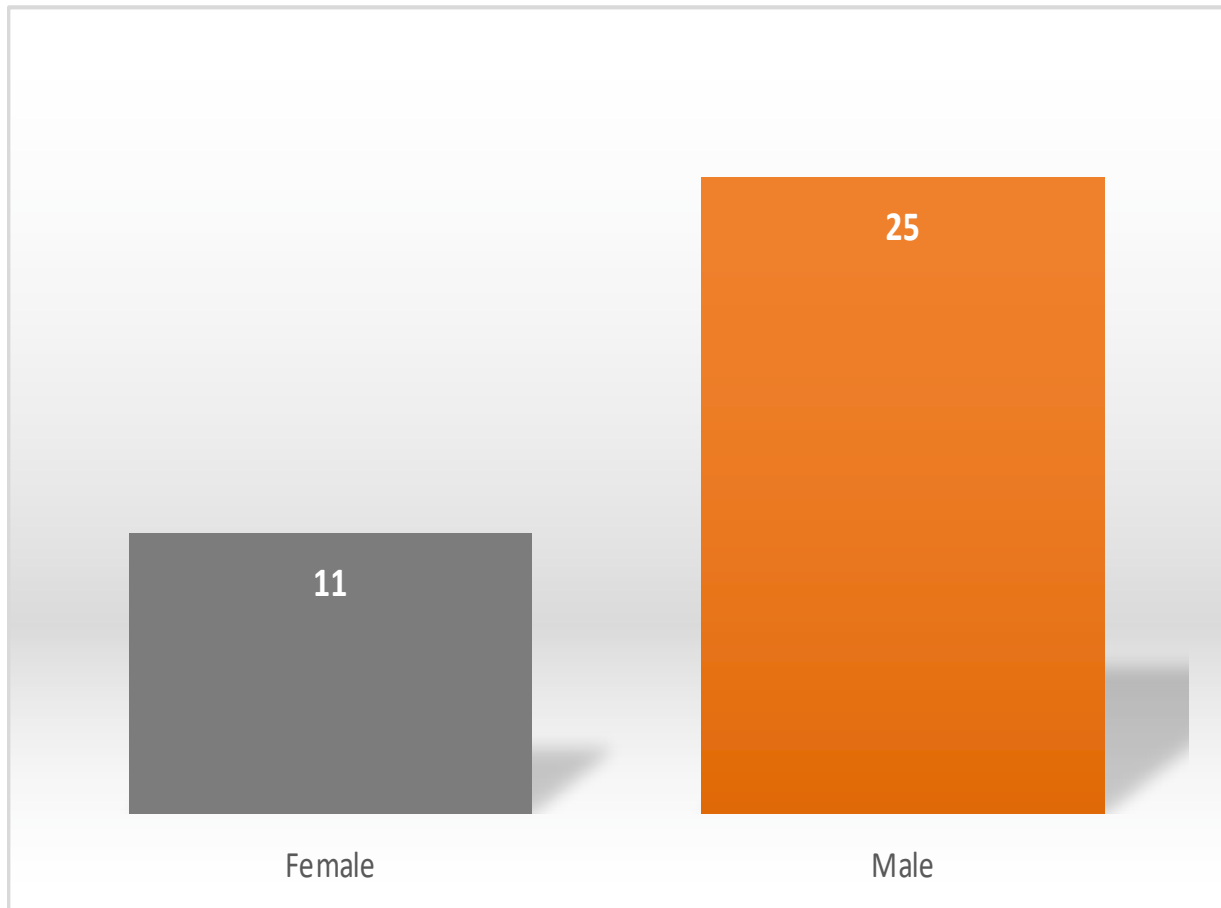
Employees by Race

The majority, 91.7%, of the City's employees are American Indian or Alaskan Native. The remaining 8.3% are White. The City's workforce is not made up of any other races at this time. The chart below shows the number and percentage of employees by race:



Employees by Gender

The majority, 69.4%, of the City's workforce are male and 30.6% are female. The chart below shows the number employees by gender:

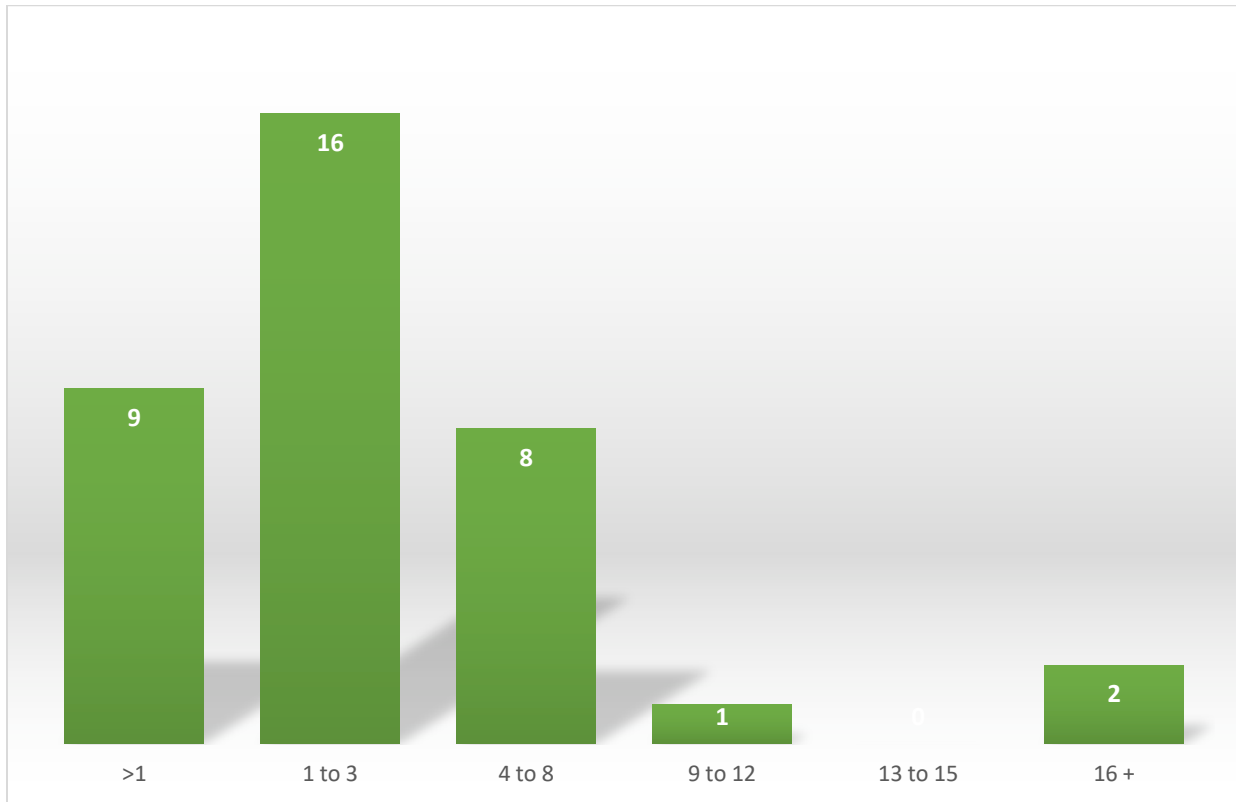


Employees by Age Class

58.3% of the City workforce is between that ages of 30 and 49. The chart below shows the number employees by age class:

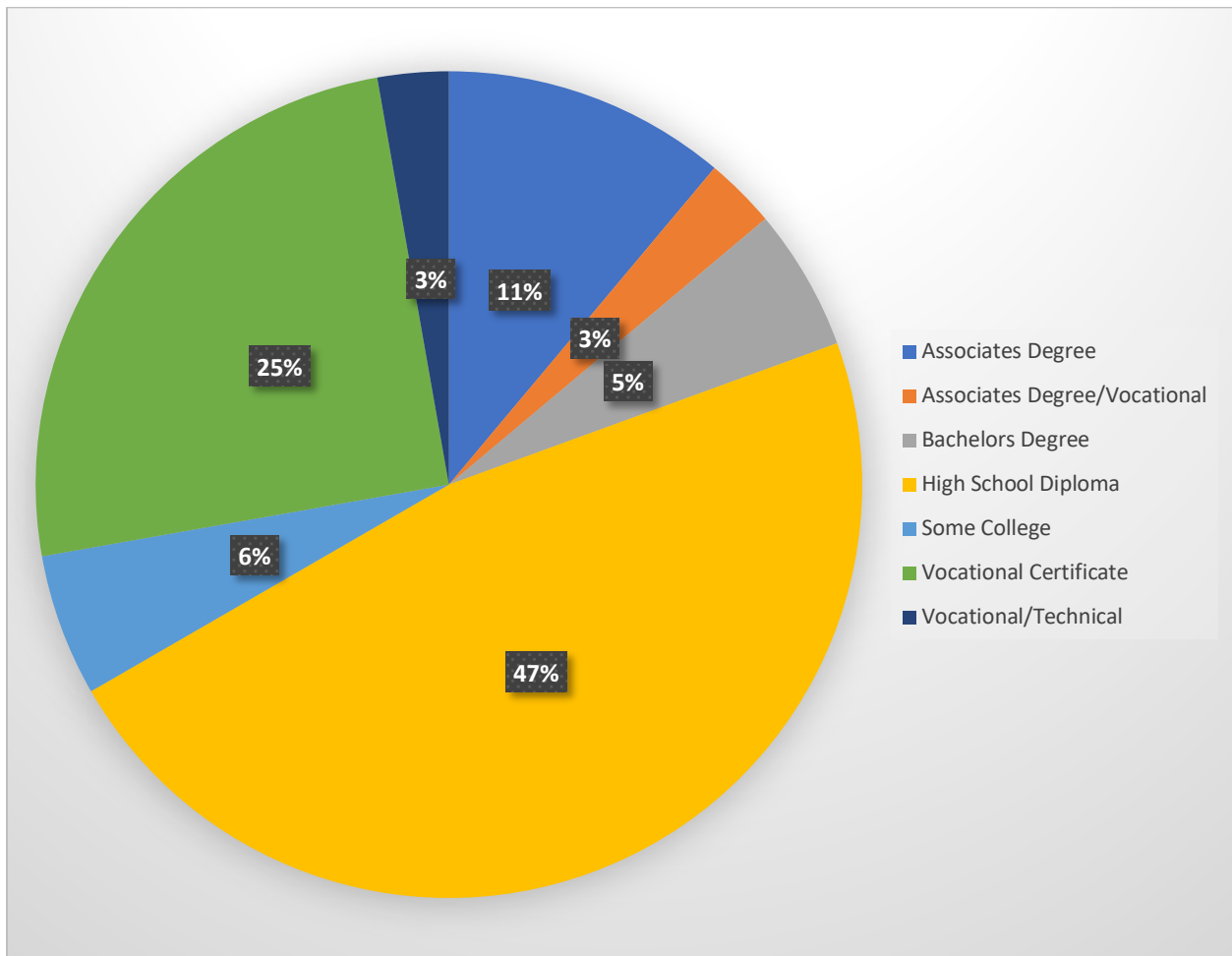
Employees by Years of Service

44.4 % of City employees have worked for the City for less than 4 years and two employees have more than 16 years of service. The chart below shows the number employees by years of service:



Employees by Education Level

All of the current City employees have at least a high school diploma, which is required for most jobs in the City. It is important to note that 25% of the City's employees have a vocational certificate and that 11% have an associate degree. The chart below shows percentage of education by type that the City workforce possess:



Employees by Volunteer Service and Veterans

Four City employees currently volunteer in our community and three are veterans of the military.

Conclusions

The City administration working with managers will use this data in combination with annual performance reviews and goal setting, and an employee engagement survey to plan for educational and training opportunities, advancements, career opportunities, and succession planning for each employee.

INSURANCE AND INDEMNIFICATION AGREEMENT

_____ (“User”) enters into this Insurance and Indemnification Agreement (“Agreement”) as a condition of its use of certain dock facilities (i.e. City South Dock, City North Dock, and City Piers) owned by the City of Saint Paul (“City”).

- 1. Insurance Requirements.** At the time User returns a signed copy of this Agreement to the City, User shall provide the City with a certificate of insurance evidencing coverage in at least the following amounts and in compliance with the below conditions. If User ONLY operates a vessel to provide goods or services across the City’s docks, the City, at its discretion may waive parts a., c., and d. However, satisfactory proof of Protection & Indemnity insurance must be provided.

a. Commercial General Liability	
General Aggregate	\$2,000,000
Each Occurrence	\$1,000,000
Damage to City Property	\$100,000
Medical Expense	\$5,000
b. Protection & Indemnity Insurance	
Claim (with no aggregate) including crew	\$1,000,000
c. Automobile	
Combined Single Limit	\$1,000,000
d. Workers' Compensation	
Workers' Compensation	Statutory
E.L. - Each Accident	\$500,000
E.L. - Disease, Policy Limit	\$500,000
E.L. - Disease, each Employee	\$500,000

- a. All policies shall:
- Be primary and noncontributory to any policies carried by the City of Saint Paul;
 - Include a waiver of subrogation against the City of Saint Paul, its officials, employees, contractors and agents;
 - Shall not be canceled or amended without at least thirty (30) days advance written notice from the insuring agency, sent by certified or registered mail to the City of Saint Paul, ATTN: City Manager, at 950 Gorbach Street, Saint Paul Alaska, 99660.
- b. All policies except for the Workers’ Compensation policy shall contain an additional insured endorsement listing the City of Saint Paul, its officials, employees, contractors and agents as additional insureds.

- c. The automobile policy shall apply to owned, non-owned and hired auto exposure of the User, its employees, contractors, subcontractors, and agents working at or near the docks.
 - d. The minimum limits of any insurance coverage required shall not limit User's potential liability in any way and the City reserves the right to require additional insurance conditions in the future.
2. **Indemnification.** User shall indemnify, defend, and hold the City, its officials, employees, contractors, and agents harmless from and against all claims, liabilities, damages, losses and expenses (including but not limited to interest, costs, attorneys' fees, consultant fees, remediation expenses, and expert fees), of any kind and nature, including but not limited to tort, personal injury, death, property loss, and environmental damage, arising out of or resulting from actions or omissions by User, its employees, contractors, agents, invitees, and licensees involving the City docks. This provision survives termination of the Agreement.
3. **Binding Effect:** This Agreement is binding upon the User, its successors and assigns and shall inure to the benefit of the City.
4. **Authority and Non-assignment:** User represents and warrants undersigned has authority to bind User to this Agreement and understands that the City is relying on this authority without further duty to investigate the accuracy of the representation.
5. **Electronic Signature:** This Agreement may be executed using electronic signatures and a copied version may be relied upon as the original.
6. **Termination.** This Agreement shall terminate upon User's termination of use of the docks and shall not be amended without the written permission of the City.

Dated: _____

Company Name

By: _____

Printed Name: _____

Its: _____



2050 VENIA MINOR ROAD
P.O. Box 86
ST. PAUL ISLAND, ALASKA 99660

July 26, 2019

Donell Bond
APUN
2130 E. Dimond Blvd.
Anchorage, AK. 99507

Re: **Fueling of Medivacs on St. Paul Island**

Dear Mr. Bond,

On behalf of the community of St. Paul Island, the Aleut Community of St. Paul Island, the City of Saint Paul, the Central Bering Sea Fishermen's Association, the TDX Corporation, and the Saint Paul Department of Public Safety, write to express our grave concern regarding the recent incidents involving APUN staff failing to timely and safely refuel medivac flights.

As you have been made aware in previous communications between our City Manager and our Clinic Manager, clinic staff and the Department of Public Safety have documented numerous occasions on which your local staff have either completely failed to refuel or arrived late, intoxicated, or unprepared to refuel the Guardian medivac flights. Attached is the detailed Department of Public Safety incident log for your review.

We have no doubt you are aware of the critical importance the Guardian medivac flights serve for our community, as medivacs are the only method for which patients have access to life-saving health care services in Anchorage. Any unnecessary delays, especially those caused by negligence, creates substantial life-threatening risks to the patients/community members served by these flights.

The community cannot tolerate another incident of APUN staff putting our medivac flights in jeopardy. We respectfully request that APUN take immediate corrective action to ensure APUN staff are available, sober, and properly trained to timely refuel all medivac flights.

Thank you for your consideration.

Sincerely,



Amos Philemonoff, President
Aleut Community of St. Paul Tribal Government

Signatures of community partners in this matter:



Phillip Lestenkof, President
Central Bering Sea Fishermen's Association



Phillip Zavadil, City Manager
City of Saint Paul



Ron Philemonoff, CEO
TDX Corporation



Zachary Lamblez, Director of Public Safety/Chief of Police
Saint Paul Department of Public Safety