



CITY OF
Saint Paul
ALASKA

SAINT PAUL ISLAND, ALASKA

TRAVELER PACKET

This packet contains the following essential information for anyone traveling to Saint Paul Island during the COVID-19 pandemic:

- **City of Saint Paul Emergency Ordinance 20-95**
- **COVID-19 Travel Form#8 Fillable PDF**
- **COVID-19 Travel Form#8**
- **Notice to Mariners #3**
- **Community/Workforce Protection Plan Guidelines**
- **COVID-19 Risk Level By Activity on Saint Paul Island**
- **COVID-19 Risk Level By Activity in Anchorage**

Rev. 7/16/20



CITY OF SAINT PAUL ALASKA

EMERGENCY ORDINANCE 20-95

AN EMERGENCY ORDINANCE OF THE COUNCIL OF THE CITY OF SAINT PAUL REGARDING PROTECTIVE MEASURES TO PREVENT THE SPREAD OF COVID-19 THROUGHOUT SAINT PAUL ISLAND

WHEREAS, the World Health Organization (WHO), Alaska Governor Michael Dunleavy, and President Donald Trump have designated the outbreak of COVID-19 as a global, national, and state public health emergency;

WHEREAS, in response to the public health emergency, the State of Alaska issued health mandates and alerts which include directives on International and Interstate Travel (010); allowing Small Communities to Implement Further Restrictions (012); and establishing Protective Measures for Independent Commercial Fishing Vessels (017);

WHEREAS, the St. Paul Island Local Emergency Planning Committee met to discuss COVID-19 prevention measures and the City Manager activated the City's Incident Command System per City Code of Ordinance 8.10; and,

WHEREAS, the City of Saint Paul and Aleut Community of Saint Paul Island formed the St. Paul Island Unified Command to work together to prepare for and respond to COVID-19; and,

WHEREAS, the City Council adopted Resolutions 20-06, and 20-07, and Emergency Ordinance 20-92, which respectively ban all non-essential travel; approve the City of Saint Paul's COVID-19 Emergency Management Plan; and close the Saint Paul Harbor for 30 days; and,

WHEREAS, COVID-19 is highly contagious and the most effective way to prevent its introduction to the Saint Paul Island is through restricting non-residents from entering and interacting with the City's uninfected residents; and,

WHEREAS, the St. Paul Island Unified Command has taken a proactive approach by developing and implementing a COVID-19 Self-Quarantine Plan to allow residents to stay at designated housing units; and,

WHEREAS, a proactive approach taken by individual residents and the community to slow down the rate of COVID-19 infections will attenuate negative impacts on St. Paul's health care infrastructure.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SAINT PAUL:

Section 1: Finding of Emergency

- (a) The facts and circumstances referenced in this Ordinance are adopted and recognized that the COVID-19 pandemic is an ongoing emergency.

Section 2: Travel

- (a) All travel to Saint Paul Island is prohibited except for (1) essential travel for Essential Services and Critical Infrastructure workforce as identified in Section 3 below and (2) for critical personal needs as defined in Section 11.
- (b) Only residents of Saint Paul Island may travel for critical personal needs.
- (c) All individuals permitted to travel to Saint Paul Island whether for essential travel or for critical personal needs must submit to a COVID-19 test before leaving the departure location.
- (d) All individuals permitted to travel to Saint Paul Island are to self-quarantine for 14 days pursuant to Section 4 below.
- (e) All individuals traveling to Saint Paul Island must complete and submit to the City the attached COVID-19 Travel Form within 24-48 hours of travel to document that they have a plan in place, developed with the City, for safe return and quarantine.

Section 3: Essential Travel

- (a) The following persons are recognized as essential travelers:
 - (1) Emergency firstresponders.
 - (2) Law enforcement acting within their official duties.
 - (3) Office of Children's Services personnel responding to reports of abuse and neglect.
 - (4) Essential Government Services Personnel needed to ensure the continuing operations of government agencies to provide for the health, safety, and welfare of the public.
 - (5) Persons engaged in subsistence fishing and the commercial fishing industry including fisherman, processors and transporters of fish and those providing contract services to fishermen, processors and transporters related to maintenance and operation of commercial fishing vessels and processing facilities.
 - (6) Persons employed in the following categories identified in the list of Alaska Essential Services and Critical Workforce Infrastructure Order as amended April 10, 2020:
 - (i) Healthcare Operations and Public Health
 - (ii) Public Works, including water, sewer, gas, electrical, roads and highways, public transportation, and solid waste collection and removal
 - (iii) Technology/Communications
 - (iv) Essential Construction
 - (v) Critical Manufacturing
 - (vi) Food and Agriculture
 - (vii) Home Emergency and Safety
 - (viii) Utility Operations and Maintenance (whether public or private).
 - (ix) Air Transportation/Logistics
 - (x) Plumbers, electricians, mechanics and other service providers who provide services that are necessary to maintain the safety, sanitation and essential operation of residences, transportation, and commercial fishing infrastructure.

- (xi) Supply of fuel (including heating oil, diesel fuel, aviation fuel, propane and gasoline)
 - (xii) Businesses providing mailing and shipping services, including post office boxes
- (b) These exceptions shall be narrowly construed to protect Saint Paul Island residents from the COVID-19 pandemic. For example, a seasonal environmental remediation project pertaining to contaminated soils is not needed to ensure the continuing operations of government agencies to provide for the health, safety and welfare of the public but responding to an ongoing discharge of oil into waters or onto land in Saint Paul Island will be essential travel.

Section 4: Self-Quarantine

- (a) Individuals permitted to travel for critical personal needs are required to self-quarantine for 14 days upon arrival. All individuals residing with the arriving individual are also required to self-quarantine for 14 days with the arriving individual.
- (b) Individuals that become symptomatic for COVID-19 anytime while in self-quarantine shall contact a health care provided and follow the providers instructions.
- (c) Individuals permitted to travel for Essential Services and Critical Infrastructure workforce are to self-quarantine for 14 days upon arrival, meaning they shall not interact with City residents or go to any public space for 14 days but are permitted to leave their temporary residence *only* to go to and from their workstation.
- (d) All individuals traveling to Saint Paul Island and anyone with whom they are sharing quarantine facilities with will not be allowed to go to the Aleut Community Store, US Post Office, Bulk Sale, City Cashier Office, Gas Station and other public facilities that may be open to the general public until they have successfully completed the 14-day self-quarantine period.
- (e) Individuals required to self-quarantine can contact the Store and Bulk Sale for ordering groceries and other essentials for delivery.
- (f) All individuals who develop a cough or shortness of breath, or at least two of the following: fever, chills, repeated shaking with chills, muscle pain, headache, sore throat, or new loss of taste or smell (collectively "Symptoms") while in Saint Paul Island are required to stay home except to seek and obtain medical care.
- (g) All individuals who have been in contact with someone who has tested positive for COVID-19 must self-quarantine for 14 days following contact with the individual.

Section 5: Compliance with State Mandates

- (a) All persons permitted to travel to Saint Paul Island shall comply with all State of Alaska Health Alerts and Mandates while in Saint Paul Island including Mandates 10, 17, and 18 and any Health Mandates issued following the effective date of this Ordinance.

Section 6: Social Distancing Recommendation and/or Requirement

- (a) On occasions when individuals leave their home, they should maintain physical distancing of at least six feet from any person outside their household whenever possible.
- (b) A business owner or operator may refuse admission or service to any individual who fails to social distance as required by this Ordinance.

- (c) Individuals shall adhere to all guidelines and requirements set forth in the Saint Paul Island Unified Command COVID-19 Strategic Reentry Plan regarding social distancing.

Section 7: Face Mask Recommendation and/or Requirement

- (a) Businesses, public and private organizations and government institutions may recommend or require that all customers and visitors to their facilities wear face masks covering their nose and mouth to provide additional protection for employees and customers. The face coverings need not be medical-grade masks or N95 respirators but can be cloth face coverings.
- (b) The businesses, public and private organizations and government institutions owner or operator may refuse admission or service to any individual who does not follow the face covering rules established by the said entity.
- (c) Individuals shall adhere to all guidelines and requirements set forth in the Saint Paul Island Unified Command COVID-19 Strategic Reentry Plan regarding use of face masks.

Section 8: Alaska Critical Infrastructure Community/Workforce Protective Plans

- (a) In addition to submitting the State required plans to the City, all persons or entities excepted from Section 3 or traveling to Saint Paul Island for essential purposes or their employers shall submit to the City, at least five (5) business days prior to travel, the plan or protocol submitted to the Department of Commerce, Community and Economic Development pursuant to State of Alaska Health Mandates 010 and pursuant to this Emergency Ordinance as provided below.
- (b) Unless addressed in the State plan or protocol, all businesses or entities shall submit a supplemental public health protection plan to the City containing, at a minimum:
 - (1) How they intend to quarantine personnel who develop Symptoms while in Saint Paul Island;
 - (2) How they intend to provide medical evacuation;
 - (3) Agreeing to screen for symptoms a minimum of 48 hours prior to travel to Saint Paul Island and agreeing to prohibit symptomatic individuals from traveling to Saint Paul Island;
 - (4) Agreeing to submit to health screening in Saint Paul Island, if requested;
 - (5) Agreeing that all personnel will self-quarantine for 14 days after arrival in Saint Paul Island;
 - (6) Agreeing that all personnel be prohibited from entering residences in Saint Paul Island that are not their own lodgings.
 - (7) How to minimize interaction with the public, what PPE personnel will use during their work, whether some or all of the work can be completed remotely or without interaction with the public, and how to obtain food and essential supplies for personnel without interacting with the public.
- (c) The City Manager shall review the plan and provide a written determination as to whether the travel is permitted under Section 2 or Section 3 of this Ordinance within one (1) business day from the date the plan is submitted. If travel is permitted the written determination may approve the public health protection plan, disapprove the plan or require modifications to the plan. Any decision on the public health protection plan shall be in writing and state the reasons, therefore.

Section 9: Protective Measures for Independent Commercial Fishing Vessels

- (a) All persons engaged in independent commercial fishing vessels on Saint Paul Island shall adhere to State Health Mandate 017.
- (b) Required Protective Measures/Plans
 - (1) Independent commercial fishing vessels operating in Saint Paul Island, surrounding Alaskan waters and Saint Paul Harbor must enact the protective measures and procedures described in Appendix 01, the Alaska Protective Plan for Commercial Fishing Vessels.
 - (2) Vessel captains must enact controls on their vessel to ensure crewmember compliance with this Mandate.
- (c) Travel and Access
 - (1) All vessel captains and crewmembers shall comply with all sections of this Ordinance regarding travel and protective plans.
- (d) Compliance and Penalties
 - (1) Vessel captains are required to maintain documentation as directed by Appendix 01, Paragraph I, and must provide a copy of the Mandate 017 Acknowledgement Form (Appendix 02) upon request by any seafood purchasing agent or Federal, State, or local authority, to include law enforcement and fisheries regulators.
 - (2) Mandate 017 Acknowledgement Forms shall also be submitted to the City to snpcovid19@stpaulak.com.

Section 10: Protective Measures for Saint Paul Harbor

- (a) Prior to entering the Saint Paul Harbor all vessels must:
 - (1) Seek approval from the Harbormaster.
 - (2) Submit travel plan or protocol that the business submitted to the Alaska Department of Commerce, Community and Economic Development pursuant to Health Mandate 010, and to City of Saint Paul via email to snpcovid19@stpaulak.com.
 - (3) Provide plan for quarantining personnel that develop Symptoms while on Saint Paul Island.
 - (4) Provide plan for how vessel intends to provide for medical evacuation of its personnel.
 - (5) Provide proof of screenings for all vessel personnel for Symptoms a minimum of 48 hours ("Health Screening") prior to entering Saint Paul Island; any personnel manifesting Symptoms during screening is prohibited from entering Saint Paul Island.
- (b) Vessels permitted entry remain subject to further regulation as reasonably necessary to protect the health and safety of Saint Paul Island residents which shall include:
 - (1) A Health Screening (if reasonably available) and prohibit personnel who manifest Symptoms from staying on Saint Paul Island.
 - (2) All personnel are required to wear face coverings as recommended in Health Alert 010.
 - (3) All personnel are required to remain on the vessel while docked. Under no circumstances shall personnel leave the vessel except with prior permission of the Harbormaster, which permission is limited to life and safety emergencies.

- (4) Access of all personnel to grocery stores, gas stations, and other essential facilities or services is prohibited.
 - (5) All personnel must comply with State Health Mandate 010, including the requirement to self-quarantine for 14 days upon arrival.
 - (6) Vessels permitted entry remain subject to existing State health mandates and further regulation by the City as reasonably necessary to protect the health and safety of Saint Paul Island residents.
- (c) Vessels with emergent medical or mechanical needs:
- (1) In addition to the above requirements, vessels that have emergent medical or mechanical needs may enter the port but must adhere to the following protocol:
 - (i) Follow procedures in the above Sections of this Emergency Ordinance.
 - (ii) Follow all instructions given by Saint Paul Department of Public Safety personnel (police officers, EMS personnel, harbormaster).
 - (iii) Identify last port of call name and date, last crew change, any sick crew members and symptoms, patient symptoms and care provided to date.
 - (iv) The City **WILL NOT ALLOW ENTRY** to anyone that is presumed positive or **POSITIVE FOR THE CORONAVIRUS**.
- (d) Local small vessels that do not travel to other ports shall be exempt from Section 10.

Section 11: Definitions

- (a) For the purposes of this Emergency Ordinance the following definitions shall apply:
- (1) "cloth face covering" means a material that covers the nose and mouth. It can be secured to the head with ties or straps or simply wrapped around the lower face. It can be made of a variety of materials, such as cotton, silk, or linen. A cloth face covering may be factory-made or sewn by hand or can be improvised from household items such as scarfs, T-shirts, sweatshirts or towels
 - (2) "critical personal needs" is defined as those needs that are critical to meeting a person's individual or family needs. Those needs include buying, selling, or delivering groceries and home goods; obtaining fuel for vehicles or residential needs; transporting family members out-of-home care, essential health needs, or for purposes of child custody exchanges; receiving essential health care; providing essential health care to a family member; obtaining other important goods; and engaging in subsistence activities.
 - (3) "resident" means a person who meets the qualifications for receipt of the 2020 Alaska Permanent Fund Dividend and lists Saint Paul Island as their mailing address on their most recent PFD application.
 - (4) "social distancing" means maintaining a distance of six feet or greater from any individuals with whom you do not currently reside.

Section 12: Appeal

- (a) Denials of a public health protection plan by the City Manager may be appealed to the City Council by submitting a written notice of appeal.
- (b) The City Council's decision on appeal shall be the final City action on the travel plan.

Section 13: Penalties

- (a) A person who fails to abide by the provisions of this Emergency Ordinance commits a minor offense punishable by a fine of \$500.00.
- (b) A person who fails to abide by the State Health Mandates, which are incorporated herein, may be subject to fines up to \$25,000 or imprisonment of not more than one year, or both pursuant to Alaska Statute 12.55.035 and Alaska Statute 12.55.135.

Section 14: Delegation

- (a) The City Manager is authorized to take necessary actions to enforce this Emergency Ordinance to the maximum extent allowed by law.

Section 15: Effective Date

- (a) This Emergency Ordinance shall become effective immediately upon adoption and remain in effect for 30 days pursuant to CCO 1.01 Code Adoption.

Section 16: Supersede or Replace

- (a) This Emergency Ordinance supersedes or replaces City of Saint Paul Resolution 20-06 and Emergency Ordinance 20-92, Emergency Ordinance 20-93, and Emergency Ordinance 20-94.
- (b) Any provisions or sections of this Ordinance that are in conflict with future State Health Mandates issued after the effective date of this Ordinance or are found to be invalid in no way affect, impair or invalidate any other provisions or sections of this Ordinance and shall nevertheless remain in full force and effect.

Section 17: Renewal


- (a) This Emergency Ordinance may be reauthorized or extended by the Council of the City of Saint Paul by an additional emergency ordinance adopted at a meeting held prior to its expiration.

PASSED AND ADOPTED BY APPROVAL OF THE COUNCIL OF THE CITY OF SAINT PAUL
THIS 14th DAY OF JULY 2020 BY 6 IN FAVOR 0 OPPOSED AND 0 ABSTAIN.

ATTEST:



Monique Baker, City Clerk



Jacob N. Merculief, Mayor



CITY OF SAINT PAUL ALASKA

COVID-19 TRAVEL FORM #8

This form is to be completed within 24-48 hours before returning or coming to Saint Paul Island and does not need to be completed when leaving the island

Each Traveler to Saint Paul Island must fill out a form, regardless of age or whether an employer has filed a plan or protocol with the State of Alaska and/or City of Saint Paul. A COVID-19 PCR test must be obtained prior to traveling to the island. Please provide a copy of your negative test results with this completed form.

Full Name: _____

Business/Vessel Name: _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Phone No: _____ **Email:** _____

Self-Quarantine Address (if different from above): _____

DATES OF TRAVEL

Estimated Date/Time of Arrival to SNP: _____

Estimated Date/Time of Departure from SNP: _____

REASON FOR TRAVEL

Travel is currently not permitted into Saint Paul Island, with limited exceptions. Please describe your reason for travel below and check which exception applies to you:

___ **Residents traveling to meet critical personal needs** (*those needs that are critical to meeting a personal, individual, or family needs. Those needs include buying, selling, or delivering groceries and home goods; obtaining fuel for vehicles or residential needs; transporting family members out-of-home care, essential health needs, or for purposes of child custody exchanges; receiving essential health care; providing essential health care to a family member; obtaining other important goods; and engaging in subsistence activities.*)

___ **Emergency first responders**

___ **Law enforcement** acting within their official duties

___ **Office of Children's Services** personnel responding to reports of abuse and neglect

- ___ **Essential Government Services Personnel** needed to ensure the continuing operations of government agencies to provide for the health, safety, and welfare of the public.
- ___ **Persons engaged in subsistence fishing and the commercial fishing industry** including fisherman, processors and transporters of fish and those providing contract services to fishermen, processors and transporters related to maintenance and operation of commercial fishing vessels and processing facilities.
- ___ **Persons employed in the following categories:**
- ___ **Healthcare Operations and Public Health**
 - ___ **Public Works**, including water, sewer, gas, electrical, roads and highways, public transportation, and solid waste collection and removal
 - ___ **Technology/Communications**
 - ___ **Essential Construction**
 - ___ **Critical Manufacturing**
 - ___ **Food and Agriculture**
 - ___ **Home Emergency and Safety**
 - ___ **Utility Operations and Maintenance** (*whether public or private*).
 - ___ **Air Transportation/Logistics**
 - ___ **Plumbers, electricians, mechanics and other service providers** who provide services that are necessary to maintain the safety, sanitation and essential operation of residences, transportation, and commercial fishing infrastructure.
 - ___ **Supply of fuel** (*including heating oil, diesel fuel, aviation fuel, propane and gasoline*).
 - ___ **Businesses providing mailing and shipping services**, including post office boxes.

ESSENTIAL WORKERS AND COMMUNITY/WORKFORCE PROTECTIONS PLANS

Pursuant to Section 8 of City of the Saint Paul Emergency Ordinance 20-95, all persons or entities traveling to Saint Paul Island shall submit to the City, within five (5) business days of traveling, the plan or protocol submitted to the Department of Commerce, Community and Economic Development pursuant to State of Alaska Health Mandate 010. An approved Community/Workforce Protection Plan and Supplemental Public Health Protection Plan is required to be submitted and approved by the City of Saint Paul by all essential workers traveling to Saint Paul Island prior to travel being approved.

All “essential” persons or entities traveling to the City must also agree to the following:

Initial

- ___ I agree all personnel will submit to a COVID-19 test within 48 to 72 hours of departing for Saint Paul Island.
- ___ I agree that all personnel will self-quarantine for 14 days after arrival on Saint Paul Island **OR** personnel is providing essential services and I have provided an approved Community/Workforce Protection Plan and Supplemental Public Health Protection Plan to the City.

Community/Workforce Protection Plan and Supplemental Public Health Protection Plan must be submitted for review by the City of Saint Paul at least five (5) business days prior to traveling to Saint Paul Island. The City will review the plans and provide a response within one (1) business day. All plans and documents can be submitted to snpcovid19@stpaulak.com.

AGREEMENT TO FOLLOW COMMUNITY SAFETY LAWS

Initial the following acknowledging your agreement to adhere to local laws. For fishing vessels filling out one form for multiple employees, by initialing, you acknowledge that you have explained these requirements to all employees and that as an employer, captain, or supervisor, you will require adherence to local laws:

- ___ I agree to obtaining a test for COVID-19 within 48 to 72 hours prior to traveling to Saint Paul Island and to provide a copy of my test results attached to this form.
- ___ I will not travel to Saint Paul Island if symptomatic.
- ___ I will not travel to Saint Paul Island if I am infected with COVID-19.
- ___ I agree to submit to health screening in Saint Paul Island, if requested.
- ___ I agree to wear cloth face covering when outside personal lodgings and in Saint Paul Island.
- ___ I agree to follow local ordinances that are in place or may be in the future.
- ___ I agree to self-quarantine for 14 days (*Non-Essential Persons Only*)
- ___ I agree not to enter residences in Saint Paul Island other than my own lodging.
- ___ I agree not to invite visitors to the location where I am quarantined.
- ___ I agree that all personnel will not enter the Aleut Community Store, U.S. Post Office, Bulk Sale, City Cashier Office, Gas Station and other public facilities that are open to the general public for fourteen (14) days after arriving on the island.

Certificate: Read and Sign: I swear or affirm, under penalty of perjury, that: the above information on this document is true and correct. **WARNING:** If you provide false information on this form, you may be convicted of a Class B felony under AS 11.56.200 and/or a Class A misdemeanor under AS 11.56.210. Additionally, due to the imminent danger to the public by the spread of Coronavirus, if you violate the self-quarantine regulations set forth in the mandate, you may also be convicted as a class A misdemeanor which is punishable by a fine of up to \$25,000 or imprisonment of not more than one year, or both pursuant to Alaska Statute 12.55.135. You may also be cited for a minor offense under local ordinance and subject to a \$500 fine.

TRAVELER SIGNATURE: _____ DATE: _____

If the traveler is a minor under the age of 18, a parent or guardian signature is required.

PARENT/GUARDIAN SIGNATURE: _____ DATE: _____

Travel to Saint Paul Island, Alaska must be approved prior to anyone traveling to the island. Please complete this form and submit to the City of Saint Paul by emailing to snpcovid19@stpaulak.com or faxing to 907-546-3188.

****For City of Saint Paul Use Only****

___ Travel Approved

___ Travel Denied

City Manager Signature: _____

Date: _____

Denied by the City Manager for following reasons: _____

A traveler who was denied travel by the City Manager can appeal the decision to the City Council of the City of Saint Paul.

City Council review: _____

Mayor Signature: _____

Date: _____

___ Travel Approved

___ Travel Denied

THE CITY COUNCIL'S DECISION ON APPEAL SHALL BE THE FINAL CITY ACTION.



CITY OF SAINT PAUL ALASKA

COVID-19 TRAVEL FORM #8

This form is to be completed within 24-48 hours before returning or coming to Saint Paul Island and does not need to be completed when leaving the island

Each Traveler to Saint Paul Island must fill out a form, regardless of age or whether an employer has filed a plan or protocol with the State of Alaska and/or City of Saint Paul. A COVID-19 PCR test must be obtained prior to traveling to the island. Please provide a copy of your negative test results with this completed form.

Full Name: _____

Business/Vessel Name: _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Phone No: _____ **Email:** _____

Self-Quarantine Address (if different from above): _____

DATES OF TRAVEL

Estimated Date/Time of Arrival to SNP: _____

Estimated Date/Time of Departure from SNP: _____

REASON FOR TRAVEL

Travel is currently not permitted into Saint Paul Island, with limited exceptions. Please describe your reason for travel below and check which exception applies to you:

___ **Residents traveling to meet critical personal needs** (*those needs that are critical to meeting a personal, individual, or family needs. Those needs include buying, selling, or delivering groceries and home goods; obtaining fuel for vehicles or residential needs; transporting family members out-of-home care, essential health needs, or for purposes of child custody exchanges; receiving essential health care; providing essential health care to a family member; obtaining other important goods; and engaging in subsistence activities.*)

___ **Emergency first responders**

___ **Law enforcement** acting within their official duties

___ **Office of Children's Services** personnel responding to reports of abuse and neglect

- ___ **Essential Government Services Personnel** needed to ensure the continuing operations of government agencies to provide for the health, safety, and welfare of the public.
- ___ **Persons engaged in subsistence fishing and the commercial fishing industry** including fisherman, processors and transporters of fish and those providing contract services to fishermen, processors and transporters related to maintenance and operation of commercial fishing vessels and processing facilities.
- ___ **Persons employed in the following categories:**
 - ___ **Healthcare Operations and Public Health**
 - ___ **Public Works**, including water, sewer, gas, electrical, roads and highways, public transportation, and solid waste collection and removal
 - ___ **Technology/Communications**
 - ___ **Essential Construction**
 - ___ **Critical Manufacturing**
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 - ___ **Home Emergency and Safety**
 - ___ **Utility Operations and Maintenance** (*whether public or private*).
 - ___ **Air Transportation/Logistics**
 - ___ **Plumbers, electricians, mechanics and other service providers** who provide services that are necessary to maintain the safety, sanitation and essential operation of residences, transportation, and commercial fishing infrastructure.
 - ___ **Supply of fuel** (*including heating oil, diesel fuel, aviation fuel, propane and gasoline*).
 - ___ **Businesses providing mailing and shipping services**, including post office boxes.

ESSENTIAL WORKERS AND COMMUNITY/WORKFORCE PROTECTIONS PLANS

Pursuant to Section 8 of City of the Saint Paul Emergency Ordinance 20-95, all persons or entities traveling to Saint Paul Island shall submit to the City, within five (5) business days of traveling, the plan or protocol submitted to the Department of Commerce, Community and Economic Development pursuant to State of Alaska Health Mandate 010. An approved Community/Workforce Protection Plan and Supplemental Public Health Protection Plan is required to be submitted and approved by the City of Saint Paul by all essential workers traveling to Saint Paul Island prior to travel being approved.

All “essential” persons or entities traveling to the City must also agree to the following:

Initial

- ___ I agree all personnel will submit to a COVID-19 test within 48 to 72 hours of departing for Saint Paul Island.
- ___ I agree that all personnel will self-quarantine for 14 days after arrival on Saint Paul Island **OR** personnel is providing essential services and I have provided an approved Community/Workforce Protection Plan and Supplemental Public Health Protection Plan to the City.

Community/Workforce Protection Plan and Supplemental Public Health Protection Plan must be submitted for review by the City of Saint Paul at least five (5) business days prior to traveling to Saint Paul Island. The City will review the plans and provide a response within one (1) business day. All plans and documents can be submitted to snpcovid19@stpaulak.com.

AGREEMENT TO FOLLOW COMMUNITY SAFETY LAWS

Initial the following acknowledging your agreement to adhere to local laws. For fishing vessels filling out one form for multiple employees, by initialing, you acknowledge that you have explained these requirements to all employees and that as an employer, captain, or supervisor, you will require adherence to local laws:

- ___ I agree to obtaining a test for COVID-19 within 48 to 72 hours prior to traveling to Saint Paul Island and to provide a copy of my test results attached to this form.
- ___ I will not travel to Saint Paul Island if symptomatic.
- ___ I will not travel to Saint Paul Island if I am infected with COVID-19.
- ___ I agree to submit to health screening in Saint Paul Island, if requested.
- ___ I agree to wear cloth face covering when outside personal lodgings and in Saint Paul Island.
- ___ I agree to follow local ordinances that are in place or may be in the future.
- ___ I agree to self-quarantine for 14 days (*Non-Essential Persons Only*)
- ___ I agree not to enter residences in Saint Paul Island other than my own lodging.
- ___ I agree not to invite visitors to the location where I am quarantined.
- ___ I agree that all personnel will not enter the Aleut Community Store, U.S. Post Office, Bulk Sale, City Cashier Office, Gas Station and other public facilities that are open to the general public for fourteen (14) days after arriving on the island.

Certificate: Read and Sign: I swear or affirm, under penalty of perjury, that: the above information on this document is true and correct. **WARNING:** If you provide false information on this form, you may be convicted of a Class B felony under AS 11.56.200 and/or a Class A misdemeanor under AS 11.56.210. Additionally, due to the imminent danger to the public by the spread of Coronavirus, if you violate the self-quarantine regulations set forth in the mandate, you may also be convicted as a class A misdemeanor which is punishable by a fine of up to \$25,000 or imprisonment of not more than one year, or both pursuant to Alaska Statute 12.55.135. You may also be cited for a minor offense under local ordinance and subject to a \$500 fine.

TRAVELER SIGNATURE: _____ DATE: _____

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PARENT/GUARDIAN SIGNATURE: _____ DATE: _____

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City Manager Signature: _____

Date: _____

Denied by the City Manager for following reasons: _____

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City Council review: _____

Mayor Signature: _____

Date: _____

___ Travel Approved

___ Travel Denied

THE CITY COUNCIL'S DECISION ON APPEAL SHALL BE THE FINAL CITY ACTION.



CITY OF
Saint Paul
ALASKA

ATTENTION MARINERS: COVID-19 NOTICE #3

PRIOR TO ENTERING HARBOR ALL EXEMPTED VESSELS MUST:

- Seek approval from the Harbormaster.
- Submit travel plan or protocol that the business submitted to the Alaska Department of Commerce, Community and Economic Development pursuant to Health Mandate 010 or 012, and to City of Saint Paul via email to: snpcovid19@stpaulak.com.
- Provide plan for quarantining personnel that develops a fever, cough or shortness of breath (collectively “Symptoms”) while on St Paul Island.
- Provide plan for how vessel intends to provide for medical evacuation of its personnel.
- Provide proof of screenings for all vessel personnel for Symptoms a minimum of 48 hours (“Health Screening”) prior to entering Saint Paul; any personnel manifesting Symptoms during screening is prohibited from entering St. Paul Island.

UPON ENTRY:

- The City of Saint Paul shall require a Health Screening (if reasonably available), and prohibit personnel who manifest Symptoms from staying on St. Paul Island.
- All personnel are required to wear face coverings as recommended in Health Alert 010.
- All personnel are required to remain on the vessel while docked. Under no circumstances shall personnel leave the vessel except with prior permission of the Harbormaster, which permission is limited to life and safety emergencies.
- Access of all personnel to grocery stores, gas stations, and other essential facilities or services is prohibited.
- All personnel must comply with State Health Mandate 010, including the requirement to self-quarantine for 14 days upon arrival once they arrive. Such personnel may do so at their work location.
- Vessels permitted entry remain subject to existing health mandates and further regulation as reasonably necessary to protect the health and safety of Saint Paul residents.

VESSELS WITH EMERGENT MEDICAL OR MECHANICAL NEEDS:

In addition to the above requirements, nonexempt vessels that have emergent medical or mechanical needs may enter the port but must adhere to the following protocol:

- Follow procedures in the above sections of this notice.
- Follow all instructions given by Saint Paul Department of Public Safety personnel (police officers, EMS personnel, harbormaster).
- Identify last port of call name and date, last crew change, any sick crew members and symptoms, patient symptoms and care provided to date.
- The City **WILL NOT ALLOW ENTRY to anyone that is presumptive positive or POSITIVE FOR THE CORONAVIRUS.**

Failure to follow order may result in civil and criminal penalties.

PLEASE CONTACT THE HARBOR MASTER FOR INSTRUCTIONS AT: VHF CHANNEL 16 OR 907-546-3140. PLEASE CONTACT THE SAINT PAUL HEALTH CENTER AT: 907-729-5035 IF YOU HAVE COVID-19 SYMPTOMS.



CITY OF SAINT PAUL

ALASKA

COMMUNITY/WORKFORCE PROTECTIVE PLAN GUIDELINES

Health Mandate 010 requires that individuals traveling to Alaska who support critical infrastructure submit a Community/Workforce Protective Plan for maintaining critical infrastructure while preventing the spread of COVID-19. Section 8 of the City of Saint Paul Emergency Ordinance 20-94 similarly requires the Community/Workforce Protection Plan be submitted to the City.

All plans must be submitted to the City at least **five (5) business days** before travel. The City will approve or deny the plan within one (1) business day of submission and all personnel traveling to the City must also submit a travel form that requires a negative COVID-19 test result within 48-72 hours of travel.

State Plan Requirements

More information on how to create a plan to submit to the State of Alaska can be found at [Instructions for Community Protective Plan](#). The following items must be addressed and included in the State Community/Workforce Protective Plan:

- Contact Information and Location
 - Includes: list of communities where business is operating.
- Screening of Personnel
 - Includes: how and when screening will take place, how workers might be exposed to COVID-19 and associated risks, risk factors of workers and what controls are enacted to address those risks.
- Self-Quarantine
 - Includes: where workers will conduct a 14-day quarantine, and if workers are to be working during their 14-day quarantine, what protective measures are in place such as measures taken while arriving workers are in transit, measures taken to limit contact with other workers, measures taken to limit contact with general public, and plans for sleeping, dining and personal hygiene while under quarantine.
- Protecting the Public
 - Includes: all other protective measures to protect the public.
- Workplace Protective Measures
 - Includes: changes in business practices such as staggered work shifts, telework, curbside drop-off, use and cleaning of PPE, procedures for cleaning and disinfecting workplace surfaces, protective measures for food areas, and protective measures for areas where social distancing cannot be maintained.
- Travel Plans and Procedures
 - Includes: all locations of intended travel and means of transportation.

- Procedures for Personnel who Become Ill
 - Includes: procedures for identifying, isolating, notifying, transporting, and treating employees and identifying and quarantine of other workers potentially affected.
- Continued Maintenance/Operation of Critical Infrastructure
 - Includes: projected impact, potential interruption, contingency plan for outbreaks, plans for cross-training workers, and controls to ensure employee compliance.

City of Saint Paul Plan Requirements

In addition to the above required elements of a protective plan, the City requires that a protective plan also address the following:

- Location on the Island
 - Includes: the dates of stay, location, and who else is staying in close proximity to you.
- Mode of Transportation
 - Includes: whether any other employees are planning to use the same mode of transportation and protective measures for all transportation.
- Protecting the Public
 - Includes: How you intend to minimize interaction with the public, i.e. working outside of normal business hours, working in a limited capacity, etc., what PPE personnel will use during their work, such as masks, gloves, face shields, etc., whether some or all of the work can be completed remotely or without interaction with the public, how you intend to obtain food and essential supplies for personnel without interacting with the public, i.e., massed purchases of personal items versus individual shopping trips, and any other protective measure you intend to take to protect the public.

COVID-19 Risk Level By Activity in Anchorage

	Activity	Requirements/Recommendations/Suggestions
LOW	Restaurants – take out	Choose contact-free delivery if possible
	Dining outside	Tables 6 feet apart, avoid high-touch items like menus
LOW– MEDIUM	Camping	Keep 6 feet from others, keep groups small, no utensils or food sharing
	Golfing	Keep 6 feet from others, hand sanitize after touching surfaces
	Swimming in a pool	Avoid locker rooms, keep distance from others
MEDIUM	Backyard BBQs	Keep groups small, no utensils or food sharing
	Haircut and nail salons	Wear masks, ensure employee hand hygiene and mask wearing
MEDIUM– HIGH	Movie theaters	Sit at least 6 feet from others, wipe down arm rests with sanitizing wipes
	Drinking outside with a large group	The more people, the more likely you may be exposed; wear masks
	Hotel	Wear masks, social distance, ask about housekeeping protocol
	Restaurants – indoor	Sit 6 feet from other tables, avoid high-touch items, wear masks in/out
HIGH	Gyms	Stay 6 feet away from others, wear masks, wipe down equipment with sanitizing wipes, avoid locker rooms
VERY HIGH	Bars	Wear masks and social distance as much as possible
	Concerts	Wear masks and social distance as much as possible

COVID-19 Risk Level By Activity in Saint Paul Island

	Activity	Requirements/Recommendations/Suggestions
LOW	Walk/bike/hike outside	Can be with a friend, but stay 6 feet apart
	Getting gas	Hand sanitize after touching surfaces
LOW-MEDIUM	BBQ outside with friends	Keep 6 feet from others, keep groups small, no utensils or food sharing
	Grocery shopping	Keep 6 feet from others, wear masks, hand sanitize after touching surfaces
	Trip to post office	Keep 6 feet from others, wear masks, hand sanitize after touching surfaces
MEDIUM	Kids playing together outside	Keep groups small, no food sharing, wear masks if playing closely together
	Extended family dinners	Keep groups small, keep distance when possible
MEDIUM-HIGH	Softball/outdoor sports	Stay 6 feet apart when possible, hand sanitize after batting/pitching, don't touch face, umpires wear masks
	Visit elderly parents or friends who are high-risk for COVID	Don't visit if you have symptoms, have been exposed, or may be sick. Avoid physical contact, meet outside if possible.
	Gym	Sanitize equipment before and after use, wear masks if others are present and keep distance
HIGH	Church	Stay 6 feet away from others, wear masks
VERY HIGH	Indoor parties	Use well-ventilated spaces or move outdoors so people can distance
	Large gatherings/dense crowds	Wear masks and social distance as much as possible