



CITY OF SAINT PAUL Alaska

For questions or more information on completing this form or sales tax please call 907-546-3121 or email info@stpaulak.com.

MONTHLY SALES TAX RETURN REPORT FORM

Business Name/Address:

For Month Ending: _____
All returns are due by the 15th of the following month

Phone Number:

Is this a corrected return? ____ Yes ____ No

Is this a final return? ____ Yes ____ No

Type of Business: _____

Email: _____

1. Total Gross Sales from Page 2 of this form: \$ _____

2. Less returns & adjustments: \$ _____

3. Less non-taxable sales: \$ _____

(summary of exempted sales must be attached to return)

4. Net taxable sales: \$ _____

Subtotal of sales tax due at 3.5%: _____

5. Total Gross Sales of Raw Seafood at 3.5%: \$ _____

6. Total of Gross Sales of Raw Seafood at 2%: \$ _____

(Penalties and Interest will be calculated by City.)

Total Amount of Tax Due: -----> _____

Plus penalty (if delinquent) 5% per month of tax overdue.

\$ _____ x _____ x _____ = ----->
(Amount of tax due) x (penalty) x (mos. Late)

Plus Interest (if delinquent) 15% per annum from date overdue.

\$ _____ x _____ x _____ = ----->
(Amount of tax due x (int./day) x (# of days late)

TOTAL AMOUNT DUE: _____

TOTAL AMOUNT REMITTED: _____

I declare, subject to the penalties prescribed in the ordinance of the City of Saint Paul, that this return (including any other attached statements or documents) has been examined by me, and to the best of my knowledge and belief, is a true, correct, and complete return.

By/Title: _____ Date: _____

MAKE CHECKS PAYABLE TO: CITY OF SAINT PAUL

SUBMISSION OF THIS FORM IS REQUIRED EVEN IF THE AMOUNT DUE IS ZERO.

GROSS TAXABLE SALES DISTRIBUTION SCHEDULE

RETAIL SALES

Groceries	\$ _____
Non-grocery items	\$ _____
Tobacco	\$ _____
Alcohol	\$ _____
Restaurant food	\$ _____
Remote Seller (<i>online sales</i>)	\$ _____
Other good/items _____	\$ _____

SALE OF SEAFOOD

Sale of seafood or raw fish (Complete Attachment A)	\$ _____
Offshore sales/purchases of seafood products or raw fish (within 3 mile limit)	\$ _____

RENTS AND LEASES

Lodging (room, house, and apartment rentals, AirBnB, etc.)	\$ _____
Vehicle, equipment, machinery, and vessel rentals	\$ _____
Rental of land for business, commercial, industrial or office purposes; of all or part of building for business, commercial, industrial or office purposes; or of other structure for business, commercial, industrial or office purposes	\$ _____
Rental of sports equipment for business or commercial purposes	\$ _____
Other rental _____	\$ _____

SERVICES

Public utilities and services incidental to provision of such utilities

Cable Television Subscription	\$ _____
Local telephone exchange services	\$ _____
Cellular phone exchange services	\$ _____
Fuel sales	\$ _____
Other _____	\$ _____

Tourism

Ground-based wildlife viewing/photography	\$ _____
Water-based wildlife viewing/photography	\$ _____
Guided sport hunting or fishing	\$ _____
Other _____	\$ _____

Local Transportation

Ground-based transportation (cab services, Uber, Lift, bus services, car or van for hire services)	\$ _____
Water-based transportation (water taxi, crew and cargo transports, etc.)	\$ _____
Other transportation _____	\$ _____

Storage Services

Warehousing or storage of personal property	\$ _____
Crab pot storage	\$ _____
Other storage _____	\$ _____

Dockage and Wharfage

Dockage	\$ _____
Wharfage	\$ _____
Demurrage	\$ _____
Other _____	\$ _____

Professional Services

Bookkeeping, payroll and tax services, Maintenance and repair services, Janitorial services, Legal services, Engineering and architectural services, Engineering and architectural services, Consulting services, Security services, Information technology services, or Procurement and Other professional services _____	\$ _____
	\$ _____

TOTAL GROSS SALES

\$ _____

Note: If you have any sales of seafood, please also use the Monthly Sales Tax Form with Attachment A.